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Message from Chief Newton

While 2020 presented unique challenges to the Iowa State University community, the ISU Police Department remains dedicated to serve, and committed to ensuring the safety and well-being of all on our campus. This 2020 Annual Security Report and Fire Safety Report is provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998. Over the years amendments to the Clery Act have included the disclosure of statistics related to dating violence, domestic violence, sexual assault, stalking incidents, and hate crimes. Within this report you will find crime statistics for the calendar years 2018-2020 and other items related to personal safety including:

- policy statements on a wide-range of campus safety and disciplinary topics,
- procedures for reporting emergencies along with an explanation of how the campus responds to emergencies,
- procedures for reporting crimes and other violations,
- an explanation of timely warnings and how those are issued at ISU,
- information from the Title IX Resource Guide,
- policy statements on the usage of alcohol, drugs, and other intoxicants,
- the fire safety report for the ISU campus, and
- updates on coronavirus response specific to the ISU community.

Here at the Police Department we are very proud of our commitment to collaborate with the diverse populations represented on campus and we work hard to provide outreach and assistance to the whole Iowa State community. We value the partnerships we have established with all members of Iowa State University. Successful prevention of crime occurs with community involvement.

This report outlines educational programming that the ISU PD provides on a variety of topics including how to report crimes on campus, violent incident response training, personal safety, threat assessment, crime prevention, alcohol/drug awareness, and resources available to victims. I have great confidence that this report will be a useful handbook and reference tool that will promote safety and security on our campus and beyond.

Sincerely,

Michael Newton
Associate Vice President/Chief of Police
Iowa State University Department of Public Safety
Iowa State University Response to Covid-19

Iowa State officials began monitoring Covid-19 news and developments in late 2019. At the end of January 2020, ISU prohibited student and employee business travel to China in accordance with advisories from the Center for Disease Control (CDC) and the U.S. Department of State, and students returned from study abroad programs in China. Additionally, a website was developed to regularly post updates and health information with links to the CDC and Iowa Department of Public Health. In February of 2020, travel to South Korea and Italy was suspended for students and employees, and students returned from study abroad programs in those countries.

All university-sponsored international travel was suspended as of March 5, 2020. Also in March, Iowa State’s Emergency Management Operations team began to plan for every contingency. This included convening a number of working groups to consider specific issues such as academic and research continuity including online instruction, workforce protection, health services, and large events; as well as coordinating with the City of Ames, Story County, State of Iowa, and federal agencies.

Iowa State University moved all classes online beginning Monday, March 23, 2020 (the Monday following Spring Break). Online classes would continue through the remainder of the spring semester as well as during summer 2020 sessions. A small number of students remained in University housing during this time as needs dictated. Practices were put into place to support physical distancing with all ISU events, activities, and exhibitions canceled, postponed, or virtualized. Additionally, all divisions, colleges, departments, and units worked to provide flexible work arrangements to maintain university operations while maximizing physical distancing.

Planning for the fall 2020 semester began in the spring. One of the major changes was to move the start of the academic semester up one week and final exams were completed by Thanksgiving, allowing for a longer break between semesters. Move-in dates for University housing were expanded and staggered over a two week period to support physical distancing. All students moving into University housing were tested for Covid-19. For those students living in the residence halls testing positive, they could choose to either isolate in Linden Hall or they could choose to isolate at home. Students living in University apartments or off-campus housing could isolate there, or at home.

Testing was available through the Thielen Student Health Center for any student, faculty, or staff member experiencing symptoms of Covid-19, and all students, faculty, and staff were expected to cooperate with contact tracing processes. Testing for students was offered just prior to the end of the fall semester when students would be returning to their homes.

Over the 2020/2021 winter break, a 5-week online session was offered for students. During the spring semester, testing was offered again through the Thielen Student Health Center, with all students new to Department of Residence housing required to provide proof of a Covid-19 test prior to receiving their keys and moving in. The spring semester calendar was adjusted with the 2021 Spring Break cancelled to facilitate a sooner ending to the semester.

An ISU mass Vaccination Clinic opened April 15, 2021 and operated on designated days through May 7 at the State Gym. Covid-19 vaccinations were not mandated for students, faculty or staff, and cannot be required for participation in courses, workplaces, research sites, workshops, seminars, or other university activities.

The Board of Regents lifted its State of Emergency on May 20, 2021 and directed Regent employees to return to their primary on-campus work locations no later than July 1, 2021.
Overview of Clery Act Requirements

Choosing which college or university to attend is a major decision for students and their families. Along with academic, financial, and geographical considerations, campus safety is a vital concern. In 1990, Congress enacted the Crime Awareness and Campus Security Act amending the Higher Education Act of 1965 (HEA). All postsecondary institutions participating in HEA’s Title IV student financial assistance programs were required to disclose certain campus crime statistics and security information. Amendments in 1998 renamed the law the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act” (Clery Act) in memory of a student who was slain in her dorm room at Lehigh University in 1986. In 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) included amendments to the Clery Act requiring institutions to disclose statistics, policies, and programs related to dating violence, domestic violence, sexual assault, stalking, and additional categories of hate crimes.

To comply with the Clery Act, every institution must:

1) collect, classify, and count crime reports and statistics;
2) issue campus alerts (including timely warnings and emergency notifications) to provide information necessary to make informed decisions about health and safety;
3) provide educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault, and stalking;
4) have procedures for institutional disciplinary action in cases of dating violence, domestic violence, sexual assault, and stalking;
5) publish an annual security and fire safety report, distribute it to all current students and employees, and inform prospective students and employees about the availability of the report;
6) submit crime and fire statistics to the U.S. Department of Education,
7) maintain a crime log and a fire log that is available to the public; and
8) disclose procedures for missing student notifications pertaining to students residing in on-campus residential facilities.

Preparation and Distribution of Annual Security and Fire Safety Report

The ISU Police Department collaborates with multiple University entities and law enforcement agencies to compile, prepare, and distribute the Annual Security and Fire Safety report by October 1st of each year. The statistics presented in this report have been reported to the ISU PD, campus security authorities, other college employees (including the Dean of Student’s Office and the Office of Equal Opportunity), local law enforcement agencies, law enforcement agencies with jurisdiction on other ISU campus properties, and law enforcement agencies in areas where ISU students travel.

An e-mail notification with a direct link to the report is sent to all current students and employees and printed copies are available upon request by contacting the Iowa State University Police Department, Room 55 Armory Building, 2519 Osborn Drive, Ames, Iowa 50011 or by calling 515-294-4428. The most recent version of the report is available on the ISU PD website. Statistics contained within this report and reports from other universities may also be obtained at the Department of Education’s Security Statistics website.

Iowa State University Policy Library

This report contains policy statements on various policies and procedures that have been established by ISU. Full policies are available online at the ISU Policy Library.
Definitions of Clery Reportable Crimes

For Clery Act reporting, crimes must be reported according to the FBI’s Uniform Crime Reporting Handbook (UCR). For sex offenses only, the definitions that are used are from the FBI’s National Incident-Based Reporting System (NIBRS).

**Murder/Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Sexual Assault:** Any sexual act directed at another person, without consent of the victim, including instances where the victim is incapable of giving consent.

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes both males and females.

**Fondling:** The touching of private body parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degree wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons, by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** The unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Drug Abuse Violations:** The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

**Weapons Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.
### Iowa State University Clery Reportable Crimes 2018-2020

<table>
<thead>
<tr>
<th>CRIMES</th>
<th>On Campus Property</th>
<th>Non Campus Property</th>
<th>Public Property</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non Negligent</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>22</td>
<td>1</td>
<td>23</td>
<td>19</td>
</tr>
<tr>
<td>Fondling</td>
<td>5</td>
<td>2</td>
<td>7</td>
<td>5</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Burglary</td>
<td>13</td>
<td>1</td>
<td>14</td>
<td>4</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>ARRESTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>10</td>
<td>202</td>
<td>212</td>
<td>11</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>59</td>
<td>36</td>
<td>95</td>
<td>40</td>
</tr>
<tr>
<td>Weapons Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>REFERRALS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liquor Violation Referrals</td>
<td>372</td>
<td>0</td>
<td>372</td>
<td>385</td>
</tr>
<tr>
<td>Drug Abuse Referrals</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Weapons Referrals</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>VAWA CRIMES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dating Violence</td>
<td>7</td>
<td>1</td>
<td>8</td>
<td>6</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>Stalking</td>
<td>14</td>
<td>29</td>
<td>43</td>
<td>21</td>
</tr>
</tbody>
</table>

7 | Page Iowa State University 2020 Annual Security and Fire Safety Report
Hate Crimes:

2018  There were no hate crimes reported.

2019  1 hate crime was reported:
       1 hate crime occurred in an on-campus residential facility and was classified as intimidation motivated by race.

2020  2 hate crimes were reported:
       1 hate crime occurred in an on-campus residential facility and was classified as burglary motivated by race.
       1 hate crime occurred in an on-campus residential facility and was classified as vandalism motivated by race.

A hate crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Bias is a preformed negative opinion or attitude towards a group of persons based on their race, religion, sexual orientation, gender, gender identity, ethnicity, national origin or disability.

For Clery ACT purposes, hate crimes include any Clery reportable offenses and these additional offenses that are motivated by bias:

1) Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

2) Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

3) Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

4) Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Unfounded Reports:

2018  10 total reports were unfounded, 3 of these were Clery reportable crimes (three motor vehicle thefts).

2019  7 total reports were unfounded, 4 of these were Clery reportable crimes (two burglaries and 2 motor vehicle thefts).

2020  6 total reports were unfounded, 3 of these were Clery reportable crimes (two burglaries and 1 motor vehicle theft).

For Clery Act purposes, a crime is considered unfounded only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. The determination to unfound a crime can be made only when the totality of available information specifically indicates that the report was false or baseless.
Maintaining Your ISU Alert and Emergency Contact Information

<table>
<thead>
<tr>
<th>ISU Alert Information</th>
<th>Emergency and Missing Person Contact Information (for students only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>The subsequent page will display your current:</td>
<td>The subsequent page will display your current:</td>
</tr>
<tr>
<td>- Telephone number for voice alerts</td>
<td>- Emergency contact information for up to 5 individuals</td>
</tr>
<tr>
<td>- Telephone number for text alerts</td>
<td>- Missing person contact information (the first person on your contact list)</td>
</tr>
<tr>
<td>- E-mail address for e-mail alerts</td>
<td></td>
</tr>
<tr>
<td>Check your ISU Alert information to ensure that it is accurate and that it includes the telephone numbers and e-mail address most likely to reach you in an emergency.</td>
<td>Add or change names, addresses, telephone numbers and e-mail addresses for persons to be contacted in an emergency.</td>
</tr>
<tr>
<td>If you don’t wish to receive one or more of the alerts (voice, text, or e-mail), leave that item blank.</td>
<td>Change the order of your contacts using the up/down arrows.</td>
</tr>
<tr>
<td>If you leave ALL sections blank, you WILL NOT receive any ISU Alerts in an emergency.</td>
<td>If you do not submit information, the University may not have anyone to contact in the event you have an emergency or are missing.</td>
</tr>
</tbody>
</table>

Note: Changes made to your ISU Alert and Emergency Contact Information take effect each evening, Mon-Fri, excluding holidays. ISU employees now use WorkDay to enter Emergency Contacts.

Clery Geography Definitions

Statistics for reported Clery Act crimes that occur on campus, on public property within or immediately adjacent to the campus, and in or on noncampus buildings or property that ISU owns or controls are required to be reported.

On-campus property is defined as buildings or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of the institution’s educational purposes. This includes residence halls. It also includes property that is within or reasonably contiguous to the main campus area owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

Iowa State University maintains two separate campuses in Rome, Italy and Uganda. The Annual Security and Fire Safety Report is on page 41 for the Rome campus, and on page 44 for the Uganda campus.

Non-campus property is defined as any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. Trips to off-campus locations are also considered when gathering statistics for Clery reportable crimes occurring on non-campus property.

Public property is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus.

The next page shows a map detailing the Clery geography for Iowa State University’s Ames campus. This map may be found online.
Law Enforcement Authority

Iowa Board of Regents policy 4.13 states “it is the policy of the Board that each Regent campus develops and maintains comprehensive plans to assure appropriate guidance and direction in promoting a safe and secure campus environment.” It is also a general guideline that “each university shall maintain appropriately trained public safety personnel on campus that includes police officers as well as security personnel.”

Iowa State University Department of Public Safety

The ISU Police Department provides professional law enforcement services while working cooperatively with the community in a proactive partnership. Through this model, problems can be identified and solved to improve the campus culture and quality of life at ISU. There are 30 fully certified sworn police officers and 8 certified dispatchers providing 24/7 emergency response, as well as 29 civilian staff including the Parking Division and Office of Risk Management.

The Department maintains several avenues to provide outreach to the University community through various efforts, including student Community Service Officers, educational programs emphasizing crime prevention and safety, violent incident response training, and other efforts to keep the campus safe and secure.

ISU Police investigate reports of criminal activity and take appropriate action where necessary. Through field services, officers provide 24/7 patrol by vehicle, bicycle and foot. Also, the Sexual Assault Response Team (SART) consists of specially trained professionals from multiple agencies working together to provide a community coordinated response to reports of sexual assault and is based out of the ISU PD.

Arrest Authority

All police officers at ISU are professionally trained, receive certification through the Iowa Law Enforcement Academy, and satisfy ongoing continuing education requirements. Police officers at ISU are empowered under section 262.13 of the Iowa Code to enforce all federal, state, and local laws; and have the authority to apprehend and arrest anyone involved in illegal acts on or adjacent to campus. On average, 750 arrests are made each year by the ISU Police.

Memorandum of Agreement – City of Ames

While the main jurisdiction is the ISU campus and outlying properties owned or controlled by the University, a mutual aid agreement with the City of Ames allows officers to patrol and investigate alleged criminal offenses outside of their main jurisdiction.

Non-Campus Location Monitoring

The Ames Police Department shares pertinent information with the University which aids in monitoring and documenting of criminal activity involving ISU students occurring at non-campus locations within the City of Ames. Statewide jurisdiction exists when acting in the interests of Iowa State University.

Working Relationship with Law Enforcement Agencies

In addition to the Ames Police Department, the ISU PD maintains a close working relationship with the Story County Sheriff’s Office, Iowa State Patrol, Iowa Division of Criminal Investigation, Iowa Division of Narcotics Enforcement, Federal Bureau of Investigation, and other law enforcement agencies.

The ISU Police Department utilizes the National Crime Information Center (NCIC) and the Iowa Online Warrants and Articles (IOWA) systems to share crime-related information and messages with law enforcement agencies throughout the United States. Membership in law enforcement professional organizations provides additional avenues for officers to collaborate, exchange information, and keep current with the latest public safety technology and trends.
Crime Log
The ISU Police Department is required to maintain a daily crime log available to the public for the most recent 60-day period. The crime log contains the crime report date and general location, the type of crime, and the disposition of the complaint if known. It must be updated within two business days of a report being received unless doing so would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence. The daily crime log does not include names or other personally identifying information and is posted to the ISU Police Department web site. A written copy is available upon request at the ISU Police Department.

Reporting Crimes and Other Violations

Reporting Responsibility - Violations
According to ISU policy, it is the responsibility of students, employees and visitors to report known or suspected violations of policies, regulations, and laws. The code of business and fiduciary conduct makes all responsible to bring to the attention of the appropriate office any suspected violations of University standards and policies, state and federal laws and regulations, and government contracts and requirements.

Failure to report known or suspected violations and crimes is a breach of University ethical standards and can lead to discipline of employees and students, up to and including separation from the University. Reports made in good faith will not jeopardize the reporter's position or employment, as retaliation for reporting is not allowed by ISU policy.

This would include violations that:
- Occur on ISU property (including leased facilities),
- Interfere with any University obligation, or
- Occur between members of the ISU community of students, faculty, staff and visitors to ISU property.

Professional Confidentiality Obligations
All employees have the obligation to report violations except for employees designated as having obligations of confidentiality. These include:
- Employees of the office of the ombuds, as required by accepted ombuds code of ethics,
- Clergy, including any chaplains, as required by accepted standards of ethics, and
- Attorneys, as required by the rules of professional responsibility, including attorneys providing legal assistance to students.

Standard for Good Faith Reporting
To the extent known, reporters are expected to provide truthfully and in good faith the following information:
- Name and/or description of the person engaged in misconduct,
- Name and/or description of alleged victims,
- Time and date, location, and
- Information and evidence about the alleged misconduct.

Keeping the ISU campus safe for students, faculty, staff and visitors is a responsibility we all share. If you see any suspicious or criminal activity, call the ISU Police Department immediately.

To Report a Crime in Progress or Other Emergency:

Call 911

To Report a Crime That Has Occurred or Other Non-Emergency Situations On Campus

Call ISU Police
515-294-4428
Members of the University community have a responsibility to report any suspected crime to the Iowa State University Police Department. If incidents are not on the Ames campus, local police authorities should be called to avoid any delay in response. It is especially important to report any suspected crime of violence or other crime that may result in significant harm to individuals, or property loss and damage.

**Physical and Sexual Abuse of Children**
Consistent with Iowa Code Section 262.9(37), employees in the course of employment receiving information related to suspected physical or sexual abuse of children must immediately report such information to the ISU Police. In the case of incidents not on the Ames campus, local police authorities should also be called to avoid any delay in response. University employees who are mandatory reporters of all forms of child abuse (not just physical or sexual abuse) under state law must fulfill their statutory obligation to report to the Iowa Department of Human Services (DHS) as provided by Iowa Code Sections 232.67, 232.68, 232.69, and 232.70. University employees, students, and visitors who are not mandatory reporters are strongly encouraged to report all forms of child abuse directly to the Iowa DHS.

**Financial Misconduct**
Iowa State University has obligations for the proper expenditure of funds. Grant and contract funds must be expended consistently with the funding source and conditions of the grant or contract. Donated funds must be used under donor restrictions.

The University has an obligation to report to federal authorities a significant overpayment or violation of the civil false claims act or a federal criminal law involving fraud, conflict of interest, bribery, or gratuity when credible evidence exists that such conduct occurred in connection with a federal contract performed by the University or its subcontractors. Employees should report such concerns to the Office of Internal Audit or the Office of University Counsel.

**Other Violations**
Individuals may use the ISU compliance and ethics hotline at 515-294-7119 to report matters other than serious crimes, student misconduct, employee misconduct, discrimination, and harassment. Violations may also be reported online. Other violations should be reported as indicated in the following way:

<table>
<thead>
<tr>
<th>TYPE OF VIOLATION</th>
<th>REPORT TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Misconduct</td>
<td>University Human Resources or Sr. Vice President and Provost</td>
</tr>
<tr>
<td>Discrimination/Harassment</td>
<td>Office of Equal Opportunity</td>
</tr>
<tr>
<td>University Policy</td>
<td>Policy Administrator</td>
</tr>
<tr>
<td>Research Misconduct</td>
<td>Office for Responsible Research</td>
</tr>
<tr>
<td>Student Disciplinary</td>
<td>Office of Student Conduct</td>
</tr>
<tr>
<td>National Collegiate Athletic Association (NCAA)</td>
<td>Athletics Compliance</td>
</tr>
</tbody>
</table>

**Other Reporting Options**

**Campus Security Authorities (CSAs)**
Campus Security Authority is a Clery Act specific term that encompasses 4 groups of individuals and organizations associated with an institution.

- All individuals who work for a campus police department or a campus security department.
- Any individuals having responsibility for campus security but not a part of a campus police department or campus security department.
- Any individual or organization identified by the institution as someone that crimes should be reported to.
- An official of an institution having significant responsibility for student and campus activities including student housing, student discipline and campus judicial proceedings. An official is defined as any person with the authority and duty to act or respond to particular issues on behalf of the institution.

Examples of CSAs include (this list is not all-inclusive):

- A dean of students overseeing housing, a student center or student extracurricular activities,
- A director of athletics, all athletics coaches (including part-time employees and graduate assistants), and athletic trainers,
- A faculty advisor to a student group,
- A student resident advisor or assistant,
- A student monitoring access to residence halls or buildings that are owned by recognized student
organizations,
- A coordinator of Greek affairs,
- A Title IX coordinator,
- An ombudsperson (including student ombudspersons),
- The director of a campus health or counseling center,
- Victim advocates or others who are responsible for providing victims with advocacy services, such as assisting with housing relocation, disciplinary action or court cases, etc.,
- Members of a sexual assault response team (SART) or other sexual assault advocates,
- Officers from local law enforcement who are contracted by the institution to provide campus safety-related services.

Campus Security Authorities are responsible for reporting allegations of Clery Act crimes they have received to the ISU Police Department. A CSA is not responsible for investigating the crime allegations. They are also not responsible for reporting incidents that they overhear students talking about in a hallway conversation; that a classmate or student mentions during a speech, workshop, or any other form of group presentation; or that the CSA otherwise learns about in an indirect manner.

The type of crime committed, location of the crime, date the crime occurred, and any other pertinent information should be reported by the CSA on a CSA report form. These reports are used in compiling data for the number of Clery crimes that have occurred within ISU’s Clery reportable geography (see crime data on page 7 of this report). The crime is also reviewed to determine if a timely warning needs to be issued to the campus community. Timely warnings allow the ISU community to make informed personal safety decisions.

Voluntary Anonymous Reporting
Iowa State University recognizes that not all students and/or employees who are victims of crime want to report the incident to the police. It is your right not to file a police report, however, it is possible to report anonymously. ISU encourages accurate and prompt reporting of all crimes.

The purpose of making an anonymous report would be to allow the University to take steps to enhance the future safety of yourself and others. With such information, ISU can keep an accurate record of the number of incidents involving students, employees and visitors; determine if there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the University, which is required by the Clery Act.

Confidential Counseling
The following individuals are not Campus Security Authorities and are confidential counselors that are not required to report crimes:
- Pastoral Counselor: A person associated with a religious order or denomination who is recognized by that religious order or denomination as someone who provides confidential counseling and is functioning within the scope of that recognition as a pastoral counselor. ISU does not employ any pastoral counselors.
- Professional Counselor: A person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of the counselor’s license or certification.

Although not required, pastoral and professional counselors are encouraged, if and when they deem it appropriate, to inform the persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.
Timely Warnings

Under the Clery Act, in order to keep the campus community informed about safety and security issues on an on-going basis, ISU is required to alert the campus community of certain crimes in a timely manner. The intent is to enable informed decisions regarding personal safety and prevention of similar crimes. Timely warnings should be issued as soon as pertinent information is confirmed, and additional information may be released as it becomes available. Consideration on the issuance and content of timely warnings will take into account the possible risk of compromising law enforcement efforts. The Violence Against Women Act (VAWA) requires that the names of victims will be withheld as confidential and not used in a timely warning. Timely warnings may not be limited to Clery Act crimes and may be issued for situations resulting in a threat to persons or property.

Procedures for Issuing Timely Crime Warnings

1) The Chief of Police or designee is responsible for determining that a potentially dangerous situation exists on or near campus that poses a serious or continuing threat to the campus community.
2) Upon confirmation, the Chief of Police or designee may consult with University Relations staff, the Dean of Students, the Department of Residence, and other University officials as appropriate to determine the content of the warning.
3) ISU will use active channels of communication to notify the campus community of the timely warning. Currently, mass e-mail notification is the best option; however, ISU may also determine if the ISU ALERT system, outdoor early warning system, postings to the ISU Homepage, social media websites, twitter, and local television and radio stations would provide additional strategies for informing the campus and larger community.
4) The ISU Police Department has also designated an individual(s) within the department that has the authority to distribute the notices when necessary.

Instances When Timely Warnings Are Not Required

There are instances when a timely warning is not required to be issued. These are:
- When a crime is reported to a pastoral or professional counselor, or
- If an immediate threat to the health or safety of the University community has resulted in an emergency notification to be issued in relation to the same circumstances. Follow-up information will be provided as needed.

Reporting Emergencies on Campus

All members of the ISU community are urged to report a dangerous situation on campus that involves an immediate threat to the health or safety of students, staff, or visitors by calling 911.

Police Response to Reported Emergencies

ISU Police will immediately investigate reports of significant emergencies and dangerous situations. Assistance may be requested of other University departments or units, as necessary, to confirm that an immediate threat to the health or safety of students, staff, or visitors exists on campus.

Notifying Campus Community of Emergency

Should an emergency or dangerous situation pose an immediate threat to the health and safety of campus community members, a notification will be issued without unreasonable delay, unless ISU Police determine that an immediate notification would place the ISU community or a victim at greater risk; or would compromise efforts to contain, respond to, or mitigate the emergency. It is the responsibility of ISU Police, with the assistance of other departments or units, as necessary, to:
- Determine the content of any notification,
- Determine the appropriate campus segments to notify,
- Initiate the appropriate notification system, and
- Continue to update the ISU community during the emergency.

If deemed necessary, ISU Police will notify local law enforcement of the emergency if they are not already notified.
aware of it. Local media outlets will also be notified in order that the larger community outside the campus will be aware of the emergency.

**Methods of Communicating Emergency Information**

ISU has several systems in place for communicating emergency information to members of the ISU community. Any or all of the following methods of emergency notification may be used depending on the type and nature of the emergency:

- **ISU Alert**: ISU Alert is an electronic system to quickly deliver emergency messages to students, faculty and staff. Notifications are sent via landline phones, cell phones, text messages, and e-mail. Messages are brief, include basic information, and provide instructions on how to obtain more details. The ISU Alert system will be used only for emergencies posing an immediate danger to the university community. Examples include:
  - Bomb threats or other imminent violent threats,
  - Fires, natural gas leaks and hazardous spills affecting the entire campus,
  - Building evacuations or lock downs affecting the entire campus,
  - Biological or pandemic emergency notifications,
  - Natural disasters,
  - Power outages and utility failures resulting in an imminent threat, and
  - Campus closure due to declared civil emergency.

- **Voice-enhanced siren system**: There are five warning sirens on campus to alert the campus community to a dangerous condition. The system can also be used to voice broadcast any necessary emergency information.

- **University website**: Updated information following a message notifying the campus of an emergency will be found on the University website. In cases of extreme emergency, the regular website will be replaced with one designed for emergency communications only. Regular website functionality would be accessible from a link on the emergency website.

- **Emergency telephone voice recording**: The telephone number 515-294-5000 will contain a recorded message providing general information in the event of an emergency.

- **Public address systems**: There are public address systems in multiple areas on campus to disseminate information in case of an emergency. In addition, ISU Police vehicles are equipped with public address systems to use in specific emergencies.

- **Personal communication**: Individual departments and units are encouraged to maintain a variety of forms of personal communication, including phone trees and email lists that can be accessed if needed.

- **Signage**: Each building on campus is assigned a building supervisor that can assist with signage to help provide direction and information in the event of an emergency. Occupants of buildings are encouraged to familiarize themselves with the nearest evacuation route.

All members of the ISU community are encouraged to keep their ISU Alert contact information up to date. Edits may be made using AccessPlus. Instructions for updating ISU Alert information can be found on the ISU Alert website.

ISU Alert information is separate from information entered in the Emergency Contact Database, which is used by authorized personnel to contact loved ones or next of kin in the event the participant is missing or otherwise unable to contact others.

**Testing**

All emergency communication methods are tested on at least an annual basis, according to standards as appropriate. The ISU Police Department maintains records of these tests including a description, dates and times they were held, and whether they were announced or unannounced. In connection with at least one such test, ISU will distribute to students and employees information to remind them of emergency response and evacuation procedures.

The outdoor warning sirens undergo an internal quiet test every Monday at 12:00 p.m., and an actual live test on the first Wednesday of every month at 10:00 a.m. During 2020, there were eleven actual alerts sent through the ISU notification system.

**Evacuation**

In the event of an emergency, each building on campus has a designated evacuation plan posted on each floor of the building. These evacuation plans can also be accessed online. Other than fire alarms, ISU Police are responsible for determining if the emergency or
dangerous situation requires a building evacuation and notifying the occupants of the building or buildings of the decision to evacuate.

Reporting an Emergency off Campus
All members of the ISU community are urged to report a dangerous situation off campus that involves an immediate threat to the health or safety of students, staff, or others by calling 911. Response will be provided by the law enforcement entity having jurisdiction in that area.

Missing Student Policy
For students residing in on-campus residential facilities, Iowa State University has adopted a policy to address the situation if a student is missing. This policy is available through websites designed to convey emergency or law enforcement information and is incorporated into the Residence Life website and Department of Residence newsletters, assuring that students know, or should know, of its provisions.

Emergency Contact Information for Student
When a student annually registers for classes or is accepted as a resident in University housing, they have an opportunity to designate an emergency contact in the event they become missing. This contact can be updated at any time by the student through ISU AccessPlus. This contact information is maintained as confidential and will only be disclosed to law enforcement personnel in the case of a missing student investigation. The emergency contact will be notified within 24 hours after a student is determined to be missing. In the case of a missing student under the age of 18 that is not emancipated, their custodial parent or legal guardian must additionally be notified by the Dean of Students Office within 24 hours after the student is determined to be missing.

Reporting a Missing Student
A student is considered to be missing when their whereabouts are unknown and unexplained for a period of time that would be regarded as highly unusual or suspicious by persons familiar with the student’s plans, habits, or routines. If there is reason to believe that a student residing in an on-campus residential facility is missing, the ISU Police Department is to be notified as soon as possible, but no later than 24 hours after the student’s absence is noticed. A missing student may be reported by calling the ISU Police Department at 515-294-4428.

ISU Response
Upon receipt of a missing student report, the ISU PD will work closely with the Dean of Student’s Office, the Department of Residence, the college and the department in which the missing student is enrolled, the department in which the missing student is employed, and law enforcement agencies where the student resides. Within 24 hours, the ISU PD will notify local law enforcement agencies, unless the local law enforcement agency originally made the determination that the student was missing.
• Shops.
• Areas where medical, psychological or other consultation takes place.
• Radio and television studios.
• Intercollegiate athletics competition facilities.
• Other parties have leased the facilities and grounds.
• The Scheman Continuing Education Building, Stephens Auditorium, Fisher Theater, and the ISU Research Park (which are managed by separate organizations regulating usage).
• Access to performance, art exhibits, museums and other exhibitions may be regulated by the payment of a fee for entry.
• Campus roads and parking are governed by university parking and traffic regulations.

The policy regarding usage of ISU facilities and grounds is available online.

Security and Access - Residence Housing Facilities
Main entrances to residence halls are on electronic card access and locked 24/7. Residents of the building swipe their ISUCard, which is a student identification and access card, to gain entry. There is a $25 replacement fee for a lost or stolen card. A damaged card may be replaced for free.

Maintenance and Repair of Buildings and Facilities
Facilities Planning & Management (FP&M) provides professional, technical, and non-technical support and services to students, staff, faculty and visitors to create and maintain a comfortable, safe, and functional campus environment. The building maintenance service teams operate, repair and maintain the university academic, administrative and classroom facilities with support to the area research farms on a daily basis with a total area serviced and maintained in excess of 15 million square feet.

These service teams are experienced in all areas of building mechanical, electrical and building structural systems, respond on an “as needed” basis to building problems, and perform routine maintenance and repairs to building systems for corrective measures. Building preventive maintenance activities are meant to be proactive to ensure that systems are reliable, safe, and operating at peak performance to meet the required needs of the University community. Day to day operations are provided Monday through Friday, from 7:30 a.m. to 4:00 p.m.

Custodial and Maintenance Services of Residence Halls
Requests for maintenance and custodial services are generally handled by Department of Residence (DOR) staff. Depending on the nature of the request, assistance may be provided by FP&M, Environmental Health and Safety, or from a University approved outside contractor. Non-emergency requests for service can be submitted to the DOR Service Center by completing an online form. When submitting a request for services, please keep the following in mind:

• You will receive a confirmation email and reference number which you should keep for any follow-up.
• You must be physically on-campus and within the ISU firewall to submit a request.
• By submitting your request, you give DOR staff permission to enter your room/apartment without prior notification. DOR staff will not submit a request on your behalf.
• The Service Center reserves the right to determine the priority of all service requests.

For emergency requests, call the DOR Service Center at 515-294-3322. If calling after hours, you will hear a message with detailed instructions on how to receive assistance. The DOR Service Center is located at 0347 Helser Hall and its hours are:
Monday through Friday from 7:00 a.m. to 7:00 p.m.
Saturday and Sunday from 8:00 a.m. to 5:00 p.m.
Closed University Holidays

Violence-Free University
Violence, threats, or implied threats of violence, and intimidation (verbal or physical acts intended to frighten or coerce) impede the goal of providing a safe environment and will not be tolerated at Iowa State University. In addition, abuse of children or dependent adults, or any other vulnerable population is specifically prohibited.
Violence Against Women Act (VAWA)
In 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) was signed into law amending the Clery Act to include domestic violence, dating violence, and stalking as Clery reportable crimes. The Clery definitions for VAWA crimes as well as sexual assault are below.

Dating Violence
Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature is dating violence. The existence of such a relationship shall be based on the reporting party’s statement, with consideration of the length of the relationship, and the frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse, and does not include acts covered under the definition of domestic violence.

Domestic Violence
Domestic violence is violence committed by:
- a current or former spouse or intimate partner of the victim;
- a person with whom the victim shares a child in common;
- a person who is cohabitating with, or has cohabitated with the victim as a spouse or intimate partner;
- a person similarly situated to a spouse of the victim under the domestic family violence laws of the jurisdiction in which the crime of violence occurred; or
- any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Stalking
Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others, or to suffer substantial emotional distress.
- Course of conduct means 2 or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Iowa Code Jurisdictional Definitions
Dating Violence
Iowa State University will use the Iowa Code's assault criteria along with relationship factors to determine whether an incident constitutes dating violence under the Clery Act.

Domestic Abuse (Violence)
Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

Sexual Abuse (Assault)
Any sex act between persons is sexual abuse by either of the persons when the act is performed with the other person in any of the following circumstances:
1) The act is done by force or against the will of the other. If the consent or acquiescence of the other is procured by threats of violence toward any person or if
the act is done while the other is under the influence of a drug inducing sleep or is otherwise in a state of unconsciousness, the act is done against the will of the other.

2) Such other person is suffering from a mental defect or incapacity which precludes giving consent or lacks the mental capacity to know the right and wrong of conduct in sexual matters.

3) Such other person is a child.

Pursuant to Iowa Code, the following people are unable to give consent:

- Persons who are asleep or unconscious.
- Persons who are incapacitated due to the influence of drugs, alcohol, or medication.
- Persons who are unable to communicate consent due to a mental or physical condition.
- Generally, minors under the age of 16.

**Stalking**

A person commits stalking when all the following occur:

1) The person purposefully engages in a course of conduct directed at a specific person that would cause a reasonable person to fear bodily injury to, or the death of, that specific person or a member of the specific person’s immediate family.

2) The person has knowledge or should have knowledge that the specific person will be placed in reasonable fear of bodily injury to, or the death of, that specific person or a member of the specific person’s immediate family by the course of conduct.

3) The person’s course of conduct induces fear in the specific person of bodily injury to, or the death of, the specific person or a member of the specific person’s immediate family.

**Consent**

There is no specific Iowa Code definition for consent. (See the appendix on page 50 for Iowa Code sections pertaining to domestic abuse, sexual abuse, and stalking.)

**Iowa State University Policy Definition of Consent**

The University defines consent for purposes of prohibited sexual assault as an informed, voluntary, and active agreement expressed through affirmative words or actions, and mutually understandable to all parties involved, to engage in a specific sexual act at a specific time.

Consent must be:

- Informed: the individuals know about and understand the specific sexual activity that they are agreeing to.
- Voluntary: the individuals agree to the specific sexual activity freely without coercion, intimidation, or undue influence.
- Active: the individuals communicate their agreement to engage in the specific sexual activity through affirmative words and/or actions that are reasonably recognizable, i.e., not silence, passivity, lack of resistance, or the absence of no.
University will not tolerate Prohibited Sexual Harassment and will take appropriate action to stop, prevent, eliminate, and remedy it. A Resource Guide from the Office of Equal Opportunity is available and is intended as an overview and summary of ISU policy. A written copy of this is provided to victims of Prohibited Sexual Harassment and contains information for resources available on the ISU campus and within the larger University community.

While this document contains a summary of the Prohibited Sexual Harassment policy and Resource Guide, the full policy should be consulted for the most accurate and controlling information.

**Education Programs**
ISU is committed to the prevention of Prohibited Sexual Conduct through regular and ongoing education and awareness programs. All new students (freshman, transfer, and graduate) and new faculty and staff receive initial prevention and awareness programming as part of their orientation. Returning students and current employees receive ongoing training and related education. Educational programs include information on how and where to report incidents of Prohibited Sexual Harassment, resources and services available to all those impacted by Prohibited Sexual Harassment, how to prevent and identify Prohibited Sexual Harassment, and safe and positive options for bystander intervention. Special training is provided to those community members involved in receiving reports, investigating, adjudicating and otherwise responding to reports of Prohibited Sexual Harassment at the University.

The Division of Student Affairs, the Office of Equal Opportunity, the Department of Public Safety, and other community resources provide educational trainings and information upon request.

**If You Experience Prohibited Sexual Harassment**
Your safety and well-being are important. What happened to you is not your fault, and you have options to consider in regard to accessing resources and making a decision whether to report a crime.

- In an emergency, call 911. The Sexual Abuse Crisis Line through ACCESS is available 24/7 at 1-800-203-3488.
- Immediate medical attention is encouraged.

Medical professionals can treat any injuries, treat for sexually transmitted infections, obtain emergency contraception, and/or collect evidence using a sexual assault examination kit. A medical forensic exam is generally viable within 120 hours (5 days) after an incident but is most effective when performed as soon as possible after an incident. Individuals can contact medical professionals directly, or the University’s Title IX Coordinator is available to assist in this process.

- Confidential resources (on and off-campus) are available to discuss your options, well-being, and support services.
- Consider seeking professional counseling and on/off-campus support service such as a sexual assault recovery center or domestic violence safe house to help you recover from psychological effects and provide a safe environment for recovery.
- Victims of any prohibited sexual harassment that might constitute a crime have the option and are encouraged to contact local law enforcement authorities.
- Preserve any evidence you have in case you decide to report the incident at a later time. Law enforcement can also speak with you about the preservation of evidence.
- Individuals can make a report and/or seek guidance from ISU’s Title IX Coordinator and Office of Equal Opportunity (OEO) staff in person, by telephone, by email, or online (3410 Beardshear Hall, 515-294-7612, eooffice@iastate.edu).

**Preserving Evidence**
ISU encourages individuals who have experienced Prohibited Sexual Harassment to preserve evidence to the greatest extent possible. Even if you are unsure about pursuing internal University and/or external law enforcement action, you are encouraged to preserve evidence. Some suggestions include the following:

- Preserve electronic communications such as text messages, pictures, and social networking pages by saving them or taking screen shots.
- If there is suspicion that a drink may have been drugged, inform a medical provider and/or police as soon as possible so they can collect evidence from the drink, or through a urine or blood sample.
- Because evidence located on the body can dissipate quickly, consider going to a medical facility immediately to seek a medical exam. If possible, do...
not shower, brush teeth, use the bathroom, or eat before seeking medical attention.

- It may be helpful to gather bedding, linens, or unlaunched clothing and any other pertinent articles that may be used for evidence. These articles may be secured in a clean paper bag.
- If you have physical injuries, photograph the injuries or have them photographed with a date stamp on the photo.
- If able, try to remember and write down important details.

Confidential and Campus Confidential Resources do not have an obligation to report information known to them, and students may speak to them with anonymity if confidentiality is desired. Confidential and Campus Confidential Resources will not disclose information about Prohibited Title IX Sexual Harassment unless the individual approves such disclosure in writing or they are required to do so by law.

**Reporting Options**

A victim of Prohibited Sexual Harassment may choose whether to report to law enforcement, Iowa State University, or neither. Internal ISU Prohibited Sexual Harassment investigations can occur at the same time as law enforcement investigations. ISU can help you file a police report and obtain a no contact orders entered by a state civil or criminal court, if you request such assistance. Reporting to law enforcement does not obligate you to testify in court.

To encourage reporting and honest disclosure during the investigation process, the University generally does not hold complainants, respondents, or witnesses accountable for non-egregious student code violations (including alcohol or drug possession related violations) that may have occurred at the time of the reported Prohibited Sexual Harassment. There is no time limit for when an incident may be reported; however, to promote timely and effective review, the University strongly encourages the filing of reports as soon as possible.

**Privacy and Confidentiality**

ISU handles Prohibited Sexual Harassment reports discreetly, and information is shared only with those who need to know in order to investigate and respond to the matter. When an individual reporting Prohibited
Sexual Harassment does not wish to proceed with an investigation, or does not want their name disclosed, the University will attempt to honor that request.

However, in some cases, the University may decide to proceed with an investigation based on concern for the safety or well-being of the broader University community (e.g., risk of future acts of sexual violence or a pattern of Prohibited Sexual Harassment). If the University determines that it must investigate a report despite an individual’s request not to, the individual will be informed prior to initiating the investigation.

During the investigation and resolution process, all parties are expected to keep the information related to the investigation and resolution process private, to the extent consistent with applicable law. This means that the parties involved in the process (complainant, respondent, witnesses and advisors) should not unnecessarily share information related to the matter unless it is necessary to receive advice and counsel. Parties may discuss the matter with advisors, legal counsel, health professionals, family members, or support persons.

If you are unsure about whether you want to make a report or proceed with an investigation, a confidential resource can help you explore your options and provide additional resources, support and information. While anonymous reports are accepted and will be reviewed, the University’s ability to address and respond to anonymous reports is significantly limited. Disciplinary measures are not usually possible in response to anonymous reports.

Supportive Measures
Iowa State University offers individualized supportive measures, as appropriate and reasonably available, without fee or charge to complainants, respondents, and witnesses. These are available before or after the filing of a formal complaint. Supportive measures may include, but are not limited to:
- Information about and access to counseling, mental health, and medical resources.
- Extension of deadlines or other course-related adjustments.
- Modifications of work or class schedules.
- Campus escort services.
- Mutual restricted contact notices designed to restrict contact and communication between individuals.
- Assistance in requesting no contact orders or protective orders under Iowa law.
- Changes in work or housing or dining locations.
- Leaves of absence.
- Increased security or monitoring of certain areas of campus.
- Referral to resources which can assist with financial aid, visa, and immigration concerns.
- Safety planning.
- Assistance in obtaining a sexual assault forensic exam.
- Assistance in contacting and filing a report with local law enforcement.

Complaint Investigation
A formal complaint may be initiated by a complainant, or the Title IX Coordinator may decide it is necessary and appropriate to initiate a formal complaint and investigation based on the totality of the information. After the receipt of a formal complaint that involves potential Prohibited Sexual Harassment, an initial assessment meeting with the complainant to gain a basic understanding of the allegations will be requested. At this time, the complainant will be provided with information regarding University policies, the investigation and hearing process, and information about available supportive measures.

In reviewing a formal complaint, the Title IX Coordinator will determine whether it falls within the scope of the Prohibited Sexual Harassment policy and if it rises to the level of a plausible violation of the policy. If it is determined that a report does not violate the Prohibited Sexual Harassment policy, an investigation...
under the Prohibited Sexual Harassment Policy will not proceed and the complainant will be notified in writing of this and the reasons why. The Title IX Coordinator may refer the matter to a different University office/administrator for assessment under a different, potentially applicable, University policy. An informal resolution of the complaint may be facilitated by the University in appropriate circumstances, but can only be pursued if a formal complaint has been made.

**Written Notification of an Investigation**

If a formal investigation is requested and merited, written notifications to the complainant and respondent will be given including details of the complaint and the individuals’ rights and responsibilities. These rights include:

- To be treated with respect by University officials throughout the process.
- To be informed of all applicable University policies and procedures as well as the nature and extent of all reported violations contained within the complaint.
- To have the University keep their name and other information as private as possible, generally only sharing information with individuals who “need-to-know.”
- To receive assistance from the University in contacting law enforcement if the individual so chooses, to be notified of potentially available supportive measures.
- To request reasonable disability accommodations.
- To be accompanied and assisted by an adviser/support person (who may be, but is not required to be an attorney) of the individual’s choosing at any meetings, interviews, and any necessary hearings. An adviser/support person’s role and participation in any meetings, interviews, and hearings is limited by this policy and rules of decorum apply.
- To receive proper notice of any investigation, hearing, decision, sanction, and/or appeal.
- To receive a fair, reliable, and impartial investigation and appropriate resolution process of all reports of Prohibited Sexual Harassment.
- To have reports of Prohibited Sexual Harassment investigated by individuals who are properly trained to investigate and resolve such reports.
- To request that an individual with a conflict of interest not participate in the University’s process.
- To have the opportunity to participate equitably in any investigation or hearing process, including the equal opportunity to identify witnesses, provide evidence, review and comment on the draft investigative report, participate in any hearing, provide an impact statement, and appeal final determinations and sanctions.
- To be protected from retaliation.
- To discuss experiences, including any concerns regarding the University’s process with the Title IX Coordinator, any other appropriate University official, or someone external to the University.
- Safety planning.

University investigations are conducted by professional investigators who are trained in investigating prohibited sexual harassment matters. During an investigation, the University does not take sides. The assigned investigator acts as a neutral fact-finder who attempts to gather all relevant information reasonably available regarding the alleged incident. Generally, this includes interviewing the complainant, respondent, and any witnesses who are identified during the course of the investigation, as well as gathering available evidence.

At the conclusion of the investigation, a written preliminary investigative report will be provided to the complainant and respondent and their advisers. Ten calendar days will be allowed for written response to the investigator, which will then be reviewed and considered. The investigator will incorporate any necessary revisions or new information and evidence into a final investigative report. This final report and all directly related evidence will be delivered to the parties and their advisers, the Title IX Coordinator, and relevant hearing administrators. After delivery of the final report, written responses can be made within ten
business days by the complainant and respondent, and each will be met with individually to review the final report, explain the next steps in the process, and address any questions. If an informal resolution is not possible a hearing board will be convened.

Hearing Procedures
A live hearing process will be used to determine responsibility or non-responsibility for alleged violations of the Prohibited Sexual Harassment policy, and will be presided over by a decision maker of the University’s choosing that will not be the Title IX Coordinator or investigator. This hearing will be closed to the general public. The complainant and respondent are permitted and encouraged to attend and participate in the hearing, but are not required to.

Preponderance of Evidence
The University applies the preponderance of the evidence standard in determining whether a respondent is responsible for a violation. This means that weighing all relevant evidence and reasonable inferences from that evidence, the greater weight of information indicates that it is more likely than not that the respondent violated policy.

Possible Sanctions
If it is determined that the respondent is responsible for one or more policy violations, appropriate sanctions will be recommended that should be designed to eliminate the Prohibited Sexual Harassment, prevent its recurrence, and remedy its effects while affirming the University's core values and principals.

Disclosure
Iowa State University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 15 of title 18, US Code) the results of any disciplinary proceeding conducted by ISU against a student who is the alleged perpetrator of such a crime or offense. Pursuant to the Office of the Registrar’s release of information policy for a deceased student, if the victim is deceased as a result of such crime or offense then the next of kin shall be treated as the alleged victim for purposes of notification and may be informed of the disciplinary proceeding results.

The previous paragraph does not apply to victims of dating violence, domestic violence sexual assault, or stalking because under the Violence Against Women Act both the accused and accuser in these cases are given the results without making a written request.

Appeal Process
The complainant and respondent have the right to appeal final determinations of responsibility, the resulting sanctions, and the University’s decision to dismiss a formal complaint, all based on limited grounds. If the appeal is denied, the original decision/determination is considered the final decision of the University. If the appeal is granted, one of the following may occur:

- A newly convened hearing will re-hear the matter for determination of responsibility, and if necessary, sanctioning if the appeal is granted to procedural irregularity affecting the outcome.
- The matter will be returned to the original decision-maker if new evidence is presented that was not reasonably available at the time the determination regarding responsibility was made.
- A statement will be provided in the case of a conflict of interest or bias for or against a complainant or respondent that affected the outcome of the matter, and remediation measures will be enacted within a new process to determine responsibility.
- An appropriate senior administrator will modify the hearing sanction if it was deemed outside the University’s sanction range for such violations and was not justified given the totality of the circumstances.

Timeline
In all cases, the University will take prompt, fair, and appropriate steps to investigate reports and stop, prevent, and remedy the impact of any Prohibited Sexual Harassment. The University cannot guarantee a definite timeframe for this process, but will make a good-faith effort to complete a fair and impartial investigation in a timely manner. Factors that may impede the timing of the process include the complexity and severity of the matter, the number and availability of witnesses, or the need to identify and acquire physical or other evidence.

Advisers
All parties to an investigation, including the complainant, the respondent, and any witnesses are entitled to be accompanied and assisted by any adviser.
of their choosing and at their own expense at all related meetings, investigation interviews, and any necessary hearings. Advisers are not permitted to speak for the party, and all individuals are required to comply with rules of decorum. An adviser may be disallowed if they are identified as a witness related to the matter or another conflict of interest is present.

Advisers have the right to inspect evidence, and advisers must be allowed to cross-examine witnesses and the other complainant during the live hearing.

Interference with an Investigation and Retaliation
Any person who knowingly and intentionally interferes with an investigation or adjudication is subject to disciplinary action. Iowa State University strictly prohibits retaliation against any individual for reporting an incident of misconduct, for opposing in a reasonable manner an act believed to constitute Prohibited Sexual Harassment, and for participating in an investigation or hearing related to a report of Prohibited Sexual Harassment.

Retaliation is any materially adverse action or threat of adverse action taken, directly or through others, against an individual because of the individual’s report, or participation in the investigation of a report of misconduct, or objecting to or resisting such misconduct. Retaliation includes threatening, intimidating, harassing, coercing or any other conduct that would discourage a reasonable person from reporting Sexual Harassment or from participating in any investigation or proceeding. Examples of retaliation include, but are not limited to: terminating someone’s employment; reducing a grade; removing someone from an organization; direct or indirect intimidation, threats or coercion; harassment; or other adverse treatment that is like to deter reasonable people from pursuing their rights. Concerns of retaliation should be reported to the Office of Student Conduct, the Title IX Coordinator, and/or the Office of Equal Opportunity as soon as possible.

Confidential Resources
Under Iowa law and University policy, communications with certain individuals are considered completely confidential (or privileged). This means that, with very limited exceptions, any information shared by this party may not be shared with others or used against them. Campus confidential resources are not responsible employees in relation to reports of Prohibited Sexual Harassment, do not have obligations to report Prohibited Sexual Harassment to the Title IX Coordinator, and will not testify in any formal University proceeding. By visiting with campus confidential resources, an individual agrees that the campus confidential resource will not disclose the contents of their conversation or disclose personally identifiable information, unless given express written permission to do so. This agreement promotes access to resources and support, and helps provide a safe and neutral place for discussing concerns of a sensitive nature.

Reports made to confidential resources do not put the University on notice. If an individual wants to put the University on notice of a potential policy or legal violation (including reports of prohibited sexual harassment/assault), they should contact the Title IX Coordinator, a Deputy Title IX Coordinator, ISU PD, or a designated responsible employee. Campus confidential resources can assist you in connecting with these individuals and offices.

Generally, confidentiality/privilege applies when a party seeks services from the following persons:

- Psychological counselor (including counselors at ISU Student Counseling Services).
- Health care provider (including medical professionals at ISU Thelen Student Health Center).
- Victim counselor/advocate, including advocates from ACCESS.
- Personal attorney.
- Religious/spiritual advisor.

Exceptions to confidentiality will be made in cases involving risk of serious harm to self or others and disclosures of child abuse.

Please note, campus confidential resources are not protected under Iowa law as confidential or privileged. Information shared with a campus confidential resource may be subject to legal subpoena and used as evidence in any external judicial or administrative proceeding. Students should always confirm whether confidentiality applies to the communication with the individual with whom they are seeking services. Confidential resources recognized within the ISU community are listed on the next page.
Confidential Counseling Resources

ACCESS (Assault Care Center Extending Shelter & Support)
Provides assistance and advocacy to victims of sexual abuse and domestic violence
Ames, Iowa (and other locations throughout Iowa)
Sexual Assault Crisis Line (24/7): 515-292-5378 or Toll Free 800-203-3488
Domestic Abuse Crisis Line (24/7): 515-294-0519 or Toll Free 855-983-4641
Housing/Sheltering Crisis Line (24/7): 515-292-0543 or Toll Free 855-696-2980
https://www.assaultcarecenter.org

ISU Student Counseling Services
Provides counseling and mental health services to all ISU students free of charge
Student Services Building, Third Floor
515-294-5056
http://www.counseling.iastate.edu/counseling

ISU Thielien Student Health Center
Provides general medical treatment and psychiatry services to all students
2647 Union Drive, Iowa State University
515-294-5801
After Hours Advice 800-524-6877
http://www.health.iastate.edu

Mary Greeley Medical Center
Provides emergency medical treatment and in-patient services
1111 Duff Avenue, Ames, Iowa
515-239-2011
http://www.mgmc.org

Student Legal Services
Provides legal advice and assistance to students in a variety of areas, including immigration issues. Not able to represent students in controversies involving the University or other ISU students, but may help students connect to other resources
Memorial Union, Office 0367
515-294-0978
http://www.studentlegal.dso.iastate.edu/

The Legal Aid Society of Story County
Provides legal assistance in civil matters to individuals who cannot afford to hire an attorney in private practice
937 6th Street, Nevada, Iowa 50201
515-382-2471
http://www.legalaidstory.com/

Center for LGBTQIA+ Student Success
Provides programs, services, referrals and resources focused on sexual orientation and gender identity/expression for students at Iowa State University.
3224 Memorial Union
515-294-5433
center@iastate.edu
http://center.dso.iastate.edu/

Margaret Sloss Women’s Center (MSWC)
Provides support and information through educational outreach, appropriate referral services, and a safe space
205 Sloss House
515-294-4154
slosscenter@iastate.edu
http://www.mswc.dso.iastate.edu/

Reporting Resources

If an individual wishes to report Sexual Harassment to ISU, they may contact the following offices. These offices can also discuss the investigation process, accommodations, services, and other related information.

Office of Equal Opportunity
Coordinates the University’s response to incidents of Prohibited Sexual Harassment
3410 Beardshear Hall
515-294-7612 Hotline: 515-294-1222
eooffice@iastate.edu
http://www.eoc.iastate.edu

Office of Student Assistance
Provides assistance in navigating processes and procedures at the University, and helps administer support and resources to students
1010 Student Services Building, First Floor
515-294-1020
studentassistance@iastate.edu
http://www.studentassistance.dso.iastate.edu/

Office of Student Conduct
Provides information on the student code of conduct and adjudication processes, and information regarding restricted contact notices
1010 Student Services Building, First Floor
515-294-1020
http://www.studentconduct.dso.iastate.edu/
**Iowa State University Police Department**  
*Provides assistance in emergency situations, help in exploring and filing criminal charges, and assistance in navigating the criminal process for on-campus incidents*  
Armory Building, Room 55  
Emergencies: 911  
Non-Emergencies: 515-294-4428  
http://www.police.iastate.edu

**City of Ames Police Department**  
*Assistance in emergency situations, help in exploring and filing criminal charges, and assistance in navigating the criminal process for off-campus incidents*  
515 Clark Avenue  
Ames, Iowa 50010  
Emergencies: 911  
Non-Emergencies: 515-239-5133  
http://www.cityofames.org/government/departments-divisions-i-z/police

**Story County Attorney’s Office**  
*Assistance in exploring and filing criminal charges, assistance in navigating the criminal justice process and court procedures, and victim/witness assistance*  
Ames Office  
126 S. Kellogg, Suite 203  
Ames, Iowa 50010  
515-232-4185  
Nevada Office  
1315 South B Avenue  
Nevada, Iowa 50201  
515-382-7255  
http://www.storycountyiowa.gov/90/County-Attorney

**Title IX Coordinators**

Individuals may report Sexual Harassment and/or seek guidance by contacting:

**E. Jacob Cummings, Senior Deputy Title IX Coordinator**  
Associate Director of Equal Opportunity  
Phone 515-294-7143  
Email: ejacob@iastate.edu

**Dawn Bratsch-Prince, Deputy Title IX Coordinator for Academic Affairs**  
Associate Provost  
Phone: 515-294-6410  
Email: deprince@iastate.edu

**Sara Kellogg, Deputy Title IX Coordinator for Student Affairs**  
Director of Office of Student Conduct  
Phone 515-294-1021  
Email: skellogg@iastate.edu

**Charles Small, Deputy Title IX Coordinator for Athletics**  
Senior Associate Director of Athletics  
Phone: 515-357-0168  
Email: csmall@iastate.edu

**Monica Howard-Martin, Deputy Title IX Coordinator for Veterinary Medicine**  
Director of Student Programs  
Phone: 515-294-0391  
Email: moonward@iastate.edu

**Laura Bestler, Deputy Title IX Coordinator for Academic Affairs**  
Deputy Coordinator for Staff  
Phone: 515-294-4533  
Email: bestler@iastate.edu

**Iowa Sex Offender Registry**

Iowa law requires a person convicted of a sex offense crime to register with the sheriff in their county of residence. If the person works for an institution of higher education, they must register with the sheriff in the county where the institution is located. To obtain offender information in Story County, contact:  
Story County Sheriff’s Office  
1315 South B Avenue  
Nevada, IA 50201  
Phone: 515-382-6566

The Iowa Department of Public Safety maintains a statewide sex offender registry.

The ISU PD also maintains a list of sex offender registrants who are also students or working at Iowa State University.
Bystander Intervention

Bystander intervention means safe and positive options that may be carried out by an individual(s) to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. It includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking actions to intervene.

Iowa State University utilizes the Green Dot Bystander Intervention Program. This is a bystander education approach that engages the community to become aware of the nature and frequency of violence, and educates on how to intervene to reduce the risk of violence. Green Dot aims to decrease power-based personal violence on campus by utilizing education, outreach, and development as mechanisms for increasing awareness and competency around bystander intervention skills.

The Green Dot symbol represents an action that promotes safety, and is any choice, behavior, word, or attitude that promotes safety for everyone and communicates utter intolerance for power-based personal violence. The two types of responses endorsed by Green Dot are proactive and reactive. A proactive response is one intended to prevent a harmful situation from occurring, and a reactive response is an intervention in a potentially harmful situation. Green Dot training is offered to both staff and students at Iowa State University in two different formats. During the fall of 2020, training overviews and booster sessions were provided virtually.

Departments and student organizations were encouraged to host their own Green Dot Day to help promote safety. Social media campaigns, overviews and discussions, Green Dot themed snacks and office decorations were some of the efforts campus-wide to proactively promote and adopt Green Dot.

Sexual Assault Awareness and Prevention Month

April is designated as Sexual Assault Awareness and Prevention Month. The University and ISU PD usually participate in many activities and public education opportunities during the month. Due to the campus shutdown for corona virus concerns, usual events were not able to be held. Student Wellness did sponsor a Denim Day for April 29th and encouraged people to take a picture of themselves in denim and post it to their social media using #ISUDenimDay2020.

Denim Day began in 1992 after an Italian Supreme Court ruling overturned a rape conviction because the eighteen-year old survivor was “wearing too tight of jeans.” The following day, women in the Italian Parliament came to work wearing jeans in solidarity with the survivor.

Alcohol and Drug Policies

Iowa State University prohibits the unlawful or unauthorized possession, use, sale, manufacture, or distribution of alcoholic beverages and illegal drugs on campus. The ISU Police Department will enforce state underage drinking laws as well as federal and state drug laws.

Alcohol Possession or Consumption

Possession and consumption of alcoholic beverages is permitted in University housing according to policies established by the Department of Residence, and only for those of legal drinking age in the state of Iowa. These policies may be found in the DOR Conduct Policies for Residence Halls and University Owned/Operated Apartments.

The complete policy for alcohol possession or consumption on campus is available in the ISU Policy Library. Iowa State University is committed to maintaining an environment conducive to healthy lifestyles. Members of the ISU community are accountable for their own actions and are expected to make responsible, lawful decisions regarding the use of alcohol.
Drugs and Other Intoxicants
Drugs that are not legally available shall not be used, possessed, sold, or distributed on campus. The unauthorized distribution of prescription drugs on campus is also prohibited.

Medical Marijuana
The state of Iowa has legalized low-THC cannabis oil for usage with certain specified medical conditions. However, the possession and usage of marijuana in any form remains a crime under federal law. Marijuana-based medications and oils are not permitted at Iowa Board of Regents Institutions.

Alcohol and Drug Prevention Programs
Iowa State University, in compliance with the Drug-Free Schools and Communities Act of 1989, publishes a Biennial Review of ISU’s Alcohol and other Drugs Program Elements. ISU implements a comprehensive set of evidence-based and best practice strategies as part of it’s Alcohol and other Drug’s program. Elements include prevention, education, enforcement, sanctioning and treatment.

The Department of Residence (DOR) spends a significant amount of time training Community Advisers on addressing alcohol and drug related offenses. Community Advisors host alcohol education programs and alternative events during the year for residents. During the 2019-2020 academic year, the DOR offered 338 alcohol-free programs.

Sororities and fraternities offered 235 alcohol-free programs during the 2019-2020 academic year for its members.

Programming offered by the Student Activities Center included ISU AfterDark, Cyclone Cinema, and Paint Your Own Pottery/Drop-In Crafts. Recreation Services offers many substance free opportunities for students including an extensive intramural program, as well as weekend and extended trip options.

The Student Wellness Center focuses on health promotion, prevention, and following a holistic wellness model. Peer Wellness Educators facilitate a presentation on alcohol use and harm reduction called Party Like a Cyclone. Student Wellness has also developed a resource guide for students related to alcohol use, and has partnered with the DOR to create a social marketing campaign around safe alcohol usage for all students living on campus. The Wellness Center launched the Collegiate Recovery Program to be a support-based, student-focused, inclusive program connecting students in recovery or seeking recovery to support resources and substance free spaces.

The Iowa State University Athletics Department dedicates a substantial amount of time to educate student athletes about alcohol and other drug use, decision making, NCAA drug testing procedures and protocols, and other campus safety issues.

Code of Conduct-Student Disciplinary Regulations
Iowa State University encourages the intellectual and personal growth of its students as scholars and citizens. The University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals require the free exchange of ideas, self-expression, and the challenging of beliefs and customs. In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. The Student Conduct Code and student disciplinary system promotes individual and social responsibility, and each member of the ISU community is obligated to a code of civilized behavior.

Student disciplinary regulations set forth the specific authority and responsibility of the University in maintaining social discipline, establish guidelines that facilitate a just and civil campus community, and outline the educational process for determining student and student/campus organization responsibility for alleged
violations of University regulations. This disciplinary process will follow established procedures for ensuring fundamental fairness and an educational experience that facilitates the development of the individual and of the student/campus organization.

**Educational Programming Offered by the ISU PD**

The ISU Police Department seeks to enhance campus security for the community by presenting educational programs regarding campus security procedures and practices, the prevention of crimes, alcohol and drug usage, personal safety and situational awareness, and self-defense. The University encourages students and employees to be responsible for their own security and the security of others. All presentations are provided upon request, or as required by the University.

**Violent Incident Response Training (VIRT)**

Violent incidents in society, while rare, can seem like they are becoming more mainstream around the nation and world. It is unfortunate we have to discuss a subject of this nature, however; ISU and the ISU PD believe your safety is the most important responsibility with which we are charged.

VIRT utilizes the Avoid, Deny, Defend technique. This is a flexible set of principles that may be adapted to any violent encounter. Preparation is key for any situation we face in life; the more prepared we are, the better we perform. The goal of this training is to begin your mental preparation of recognizing, assessing, and responding to threats against you.

Society has trained us to react to fires, earthquakes, tornados, floods, and other types of disasters. This program is no different. By studying what has worked in past violent incidents around the world, it has been found that certain techniques work and others don’t. This training is not designed to scare you into thinking there is a violent situation lurking around every corner. It is designed to provide you with options should you be in a violent situation.

**Recognizing and Reporting Disturbing Behavior (RRDB)**

This training is sometimes referred to as a precursor to VIRT, in that the warning signs or “red flags” observed can help to mitigate the tragedies that have become all too common in this day and age. The presentation is delivered via PowerPoint, and the length depends largely on audience interaction and participation. Many of the principles taught during VIRT are touched on with this presentation as well, but RRDB will deal more with creating awareness as well as ways to mitigate acts of violence from happening before the onset of the problem(s) become(s) too unmanageable. Proactive approaches are stressed over reactive ones. Just like in VIRT, information is the best weapon against violence. Information provides knowledge, which provides options for survival during a crisis. There are many reactions possible during these types of violent incidents. The only bad reaction is no reaction at all.

Since past behavior often predicts future behavior, some case studies will be examined as part of the presentation. There is, however, no such thing as the perfect response to violent acts. Don’t try to make sense out of something that is senseless. The best thing that can be done is to adapt a flexible psyche and be willing to do whatever it takes to survive an encounter. The presentation is not overly-rooted on statistics. Statistics can be important when studying trends, but they also tend to make people too narrow-sighted as they can remove the human element from the equation. Instead it is recommended the focus be placed on potential, not statistics.

**Sexual Assault Response Team (SART)**

Informational programming on sexual assault response and related topics is provided upon request. The Story County SART (Sexual Assault Response Team) consists of specially trained professionals from multiple agencies who work together to provide a community coordinated response to reports of sexual assault. Members of SART represent the fields of law enforcement, health care, advocacy, and prosecution; and are employed in the public and private sectors (university, city and county governments, medical clinics, and non-profits).

**Personal Safety and Situational Awareness**

In today’s society, people need to be aware that they are responsible for their own safety. This course defines situational awareness, levels of situational awareness, scanning strategy, comprehension, understanding your surroundings, and mindset training. It also covers factors affecting loss of awareness, the OODA Loop (observe, orient, decide and act), response options, threat assessment principles, and both general and specific safety tips.
**International Student Orientation**
The international student orientation program covers departmental information, personal safety, harassment and assault, protecting your property, identity theft, online safety, crime prevention, driving laws, alcohol laws, ISU Alert, contacting law enforcement, bystander intervention, reporting suspicious and concerning behavior, ISU Police safety services, liaison programming, and outreach services.

**New Student/Employee Orientation**
This presentation is done in partnership with the Dean of Students Office. The presentation covers services and contact information, ISU Police departmental information, crime prevention, safety tips, ISU Alert, bystander intervention, reporting suspicious and concerning behavior, ISU Police safety services, liaison programming, and outreach services.

**Self Defense/Defensive Tactics**
This presentation is taught by ISU Police Defensive Tactics Instructors. This one-hour program provides a common sense blend of threat avoidance, resistance, and mindset training meant to improve self-awareness and build confidence. This course incorporates the elements also taught in Personal Safety and Situational Awareness.

**Social Media**
This presentation covers the potential dangers of social media use, while including safety tips and things to consider when using social media. This training covers the different types of social media and the potential for danger including cyber bullying, stalking, harassment, invasion of privacy, and sexual exploitation.

**How Not to Get Arrested/Alcohol and Drugs**
This presentation covers the concerns surrounding alcohol and drugs that our department encounters. The discussion begins with an overview of the penalties and risks associated with underage alcohol possession and consumption. Stemming off this is a discussion about appropriate interaction with law enforcement including the use of false identification, interference with official acts, and harassment of a public official. Concerning behaviors leading to public intoxication arrests are shared and an emphasis is put on our attention to the long-term safety of the subject.

Finally, the dangers and fines associated with operating while intoxicated are discussed. Participants are reminded that, despite laws in other states, marijuana is still illegal in Iowa. A brief discussion about the types of drugs present on campus and in our community is followed by advice on how to respond should students observe illegal drug activity taking place.

**2020 ISU PD Outreach Presentations**
During 2020, the ISU PD made 179 presentations to more than 6,157 attendees virtually and in person. Requests for presentations may be made through the ISU PD Community Outreach Team.

**Safety Services Offered**

**Rave Guardian App**
This app allows students to share their location with a group of friends or family and request a virtual safety escort. The user can set a timer and notify a “guardian” of their destination. If the individual has not reached their destination by the end of the timer, a text message is sent to the “guardian” to let them know their friend or family member did not reach their destination. The ISU PD is available to act as a guardian from 6:00 p.m. to 5:30 a.m.

Other safety features of the app include:
- the ability to send tips to the ISU PD,
- access to the entire crisis resource directory,
- notification of a crisis in the area, and
- a button linking directly with a 911 dispatcher.

The Rave Guardian app is available in the Apple store and in Google Play. All smart phones support the app and anyone with an Iowa State NetID can use it.
Blue Emergency Posts
Blue emergency posts are located around campus and have a button and a speaker. They provide a way to communicate with the ISU PD in case of an emergency.

SafeRide
Free rides are provided to students, staff, and visitors travelling throughout campus and other University areas including Greek parking lots and the basketball practice facility. This service can be requested through the SafeRide ISU app, or by calling a dispatcher at 515-294-4444. This service is available every day from 6 p.m. until 5:30 a.m. There are two vehicles operating in the program, so long waits can occur. During 2020, around 4,700 people were provided rides. Due to the Covid-19 pandemic, SafeRide was suspended from March 17 through September 8, 2020.

Safety Planning
A safety plan can help an individual deal with physical, emotional and psychological fears by assisting them to identify tools they possess to feel safer by avoiding dangerous situations and knowing the best way to react if they are in danger. Having a safety plan and knowing how to implement it in advance of a situation occurring can be beneficial. Any individual with a concern for their personal safety can request to meet with an ISU PD officer to establish a safety plan.

Residence Hall Liaisons
When staffing levels allow, ISU residence halls have an ISU police officer assigned as a liaison officer. That officer is responsible for providing training on alcohol awareness, sexual assault response, defensive tactics, and criminal law to the residents and staff.

Officers frequently attend floor meetings to address questions and concerns. They also regularly visit the residence halls to develop positive relationships with residents and staff.

Campus Safety Walk
Every fall, the ISU PD partners with Student Government and Facilities Planning and Management (FP&M) staff to tour the campus grounds to identify potential safety issues. Problem areas are identified (such as overgrown shrubbery or burned out lights) and then prioritized with FP&M staff.

Bicycle Registration
The Parking Division of the ISU Department of Public Safety offers bicycle registration for students. In the case that your bicycle is stolen or impounded, proper registration can aid in the return of your property.

Help Van
Any student, faculty, staff or visitor to ISU is eligible for assistance from the campus Help Van. Dial 294-4444 and the Help Van is dispatched to help with the following:

- Jump-start a vehicle.
- Tools needed to change a flat tire.
- Ride to and from the nearest service station for fuel.
- Shovel to allow you to scoop snow.

Threat Assessment and Management (TAM)

TAM Team
The ISU PD TAM Team is staffed with one Lieutenant, one Detective, one Mental Health Advocate (MHA), and one Administrative Advisor with a legal background. Primary duties of the team include:

- Coordinating follow up with patrol officers,
- Investigating threat cases,
- Working with the MHA to coordinate appropriate support resources,
- Serving as a point of contact for community members regarding individuals of concern.

Other duties include providing educational programs on workplace violence and other related topics, providing dignitary protection for high profile individuals with known threats against them, and meeting with faculty and staff to develop solutions to behavior-based problems within the classroom and lab spaces.

Clery Program Contact Information

This document has been prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. All the information contained within the document has been verified. If there are any questions regarding this document or Iowa State University’s compliance with the Clery Act, please call Alice Fulk Wisner, ISU Police at 515-294-2418, or email at wisneraf@iastate.edu.
Annual Fire Safety Report

Fire Safety Policy Statement
Environmental Health and Safety (EH&S) oversees fire safety and prevention programs at ISU, including the identification of fire hazards, enforcing fire prevention rules, fire emergency planning, and fire/incident investigations. Iowa State’s complete fire safety policy is available in the Policy Library. For the purposes of fire safety reporting, a fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Use of Candles and Open Flames
The use of candles and open flames is not allowed in campus buildings, on University grounds, or in association with University-sponsored events or functions, with some exceptions. The policy regarding candles and open flames is available in the ISU Policy Library. Wickless candles and warmers are permitted in residence halls and University-owned apartments.

Fireworks and Incendiary Devices
Possession and use of fireworks and incendiary devices are forbidden unless specifically approved for an ISU-related event held by a sponsoring organization. The fireworks, pyrotechnics, and flame effects policy contains information related to insurance and responsibilities related to fireworks displays.

Smoke-Free Campus
The entire University grounds and properties of ISU are declared to be a smoke-free campus. Smoking is prohibited in public buildings and vehicles owned, leased, operated by or under the control of the University. Smoking is prohibited on the entire grounds of the University, including enclosed areas and outdoor areas. An exception will be allowed in an enclosed area within the University where medical or scientific research is being conducted, or for the purposes of a therapy program if smoking is an integral part of the program.

Electrical Appliances
Small portable electrical appliances are allowed if they are used for their intended use and plugged in properly.

Inspectors from the State Fire Marshal's Office conduct periodic fire safety audits of campus and residential buildings for compliance with state building codes. ISU employees are required to cooperate with these inspections and comply with fire safety and building code requirements.

All fires and fire hazards must be reported to EH&S. It is ISU’s policy to be in compliance with the Higher Education Opportunity Act (HEOA) Fire Safety Regulations for all on-campus student housing facilities. EH&S and the Department of Residence have established fire safety procedures consistent with HEOA regulations. All employees, students, and visitors must follow University fire safety procedures.

Report Fires Occurring in Department of Residence Facilities to:
Nick Swanson
0341 Helser Hall
Phone: 515-294-9792 or E-mail: nswan@iastate.edu

Fire Safety Procedures
If a fire alarm sounds in your building, do not panic. Calmly do the following:

- Exit your room, closing and locking your room door behind you.
- Leave the building immediately. Use the stairs if you are on an upper floor. Do not use the elevators.
- If there is smoke in the air, keep low. Smoke, heat and toxic gases normally rise to the ceiling.
- Once outside, assemble a safe distance from the building (at least 150 feet).
- Make certain that emergency response personnel and equipment are not blocked from entering the building.
- Try to account for residents and staff known to have been in the building.
- Provide fire and rescue personnel information and location of the fire.
- Do not re-enter the building until the fire department has declared the building safe.

A bright orange Fire/Emergency/Tornado Procedure sticker has been placed on the back of all student room doors in the Residence Halls, Frederiksen Court and Schilletter and University Village Apartments.

Emergency Evacuation of Mobility Impaired Persons
Some members of the residential community may need help in evacuating the building. We ask that you
provide assistance, to the extent you are able, to get these individuals to a safe location.

- Assist the person by helping them move to the nearest marked exit. In case of a fire, do not use the elevator.
- If the person’s disability prevents them from exiting the building, they should be left in a stairwell. Stairwell landings will provide temporary shelter from fire and smoke and shall be considered an “Area of Refuge.”
- Upon exiting the building, immediately inform fire and rescue personnel of the exact location of a non-ambulatory person that was left in a stairwell or student room. Firefighters will assist persons unable to evacuate.
- Do not re-enter the building until the fire department has declared the building safe.

Mobility impaired students may use the elevator once it is back in operation to return to their room. Hall Directors have the override key to the elevator to return them to service.

Emergency Evacuation Maps
Evacuation maps are posted throughout the residence halls near elevators and entrances and show stairwells and exits. Resident students are expected to learn the location of the exit stairwells and doors and plan more than one exit route.

Emergency Generators
The Department of Residence has emergency generators for each Residence Hall. In case of a power outage or interruption, these generators provide power to the hallway lights, emergency lighting, exit lights, exhaust fans, dampers, sprinkler pumps, smoke and heat detection system. The generators are tested monthly by the maintenance staff.

Fire Alarms and Drills
Alarm pull stations and fire bells or horns are located in hallways and other common areas throughout the Residence Halls. A building’s fire alarm will sound when an alarm station is pulled. The alarm signal is transmitted to the Department of Residence Service Center and ISU Police. ISU Police dispatch will process the signal and then contact the Ames Fire Department (AFD) and request that they respond to the building in alarm. Automatic fire alarms are similar in their procedure for emergency response. When a heat or smoke detector is activated automatically, the Service Center and ISU Police are notified electronically through Metasys. ISU Police will then contact the AFD for response. ISU Police Officers will also often respond and be on site when a building is in alarm. Alarm systems are inspected and tested twice annually by a certified fire alarm inspection company.

Designated rooms in the Residence Halls are equipped with assistive devices such as bed shakers, or strobe lights for students with a disability or physical impairment. These devices are wired into the fire alarm system and will activate when the building goes into alarm. When the building’s alarm system is temporarily out of operation, a firewatch (walking patrol of the building by staff with airhorns and radios to warn residents of a need to evacuate) is maintained until the system is restored.

The Department of Residence conducts a fire drill at the beginning of each semester. Fire drills are announced through postings and at house meetings. The DOR policy handbook states the following: “You and your guests are required to evacuate the building when a fire alarm is sounded and reenter the building only when fire department staff gives permission to do so. Failure to do so endangers not only you, but residence and fire department staffs as well. If you (or your guests) do not evacuate the building when the fire alarm sounds, or if you (or your guests) re-enter before permission has
been granted, you will be held accountable through the judicial system.”

**Fire Equipment Abuse**
The fire alarm system, fire extinguishers, fire department standpipes, sprinklers, and exit lights are installed for your protection. Report immediately to the Service Center 515-294-3322 any apparent defects in fire safety equipment. Tampering with fire equipment, including the removal of batteries in smoke alarms, the removal of glass box hammers, or tampering with smoke doors and Knox boxes (small boxes attached to the exterior of buildings), is a violation of state law and will lead to University disciplinary action. In the event of a fire extinguisher being used, call the Service Center for recharging, checking, and replacing if appropriate.

**Fire Extinguishers and Training**
Fire extinguishers are to be used only for their intended use of extinguishing small fires. Any extinguisher found to be faulty, discharged or missing must be reported to EH&S. In the event of a fire, only trained individuals may attempt to use fire extinguishers. Fire extinguisher training is required on an annual basis. The training is required for all ISU employees. It is recommended for those employees having jobs involving laboratory processes, hot work, or similar duties. The Fire Safety and Fire Extinguisher training classroom course allows hands-on practice using a fire extinguisher. The Fire Safety and Fire Extinguisher training online course can be taken to fulfill the subsequent annual requirement. State Building Code requires that every campus building contain fire extinguishers.

**Sprinkler Systems**
Sprinkler Systems are inspected quarterly by a certified building sprinkler inspection company. Hood suppression systems located in ISU Dining kitchens and residence hall kitchenettes are inspected twice a year. Residents are reminded to not hang items from sprinkler heads in their rooms. Also, residents should not block the path of the pre-designed sprinkler spray pattern. All items should be kept at least 18 inches below the bottom of all sprinkler heads.

Campus Fire Safety Day is held during September, which is Campus Fire Safety Month. During this month, the goal is to raise awareness of fire and life safety on college campuses. During Fire Safety Day on campus students have an opportunity to put out a simulated fire, learn fire safety tips, and meet City of Ames fire fighters.
## On-Campus Student Housing Facility Fire Safety System

<table>
<thead>
<tr>
<th>Building(s)/Addresses</th>
<th>Total Sq. Ft.</th>
<th>Sq. Ft. Sprinkled</th>
</tr>
</thead>
</table>
| Barton Hall – 260 Richardson Court  
Lyon Hall – 358 Carrie Lane Court  
Freeman Hall – 315 Carrie Lane Court | 73,820 | 73,820 |
| Birch Hall – 244 Richardson Court  
Welch Hall – 380 Carrie Lane Court  
Roberts Hall – 372 Carrie Lane Court | 118,516 | 118,516 |
| Buchanan Hall – 2160 Lincoln Way | 93,739 | 93,739 |
| Eaton Hall – 135 Beyer Court | 84,000 | 84,000 |
| Frederiksen Court Apartments – Hawthorn Court Drive | 499,928 | 499,928 |
| Friley Hall – 2424 Union Drive | 364,149 | 364,149 |
| Helser Hall – 221 Beyer Court | 150,605 | 150,605 |
| Geoffroy Hall – 2152 Lincoln Way | 182,484 | 182,484 |
| Larch Hall – 140 Beach Road | 101,228 | 101,228 |
| Legacy Towers – 119 Stanton Avenue (lease ended 8/1/2019) | 186,391 | 186,391 |
| Linden Hall – 218 Richardson Court | 119,829 | 119,829 |
| Maple Hall – 204 Beach Road | 103,778 | 103,778 |
| Martin Hall – 131 Beyer Court | 84,000 | 84,000 |
| Oak-Elm Hall – 326 Richardson Court | 137,120 | 137,120 |
| Schilletter Village Apts. – Edenburn Drive | N/A | N/A |
| University Village Apts. – Stotts Road | N/A | N/A |
| Wallace Hall – 917 Welch Road | 103,778 | 103,778 |
| Willow Hall – 236 Beach Road | 101,229 | 101,229 |
| Wilson Hall – 926 Hayward Avenue | 103,778 | 103,778 |
### Residence Hall Fire Statistics 2018

<table>
<thead>
<tr>
<th>Residential Facility</th>
<th># of Fires</th>
<th>Cause of Fire</th>
<th># of Injuries Requiring Medical Treatment</th>
<th># of Fire Related Deaths</th>
<th>Value of Property Damage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barton Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Lyon Hall</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Freeman Hall</td>
<td>1</td>
<td>Unintentional - burnt food</td>
<td>N/A</td>
<td>N/A</td>
<td>$0</td>
</tr>
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<td>Birch Hall</td>
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<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Buchanan Hall</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Eaton Hall</td>
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<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Frederiksen Court Apts.</td>
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<td>N/A</td>
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</tr>
<tr>
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<td>N/A</td>
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<tr>
<td>Geoffroy Hall</td>
<td>0</td>
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</tr>
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<td>Helser Hall</td>
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</tr>
<tr>
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</tr>
<tr>
<td>Oak Hall</td>
<td>0</td>
<td>N/A</td>
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</tr>
<tr>
<td>Elm Hall</td>
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<td>N/A</td>
<td>N/A</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Willow Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Wilson Hall</td>
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<tr>
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<td>Roberts Hall</td>
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<td>University Village Apts.</td>
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<td>N/A</td>
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## Residence Hall Fire Statistics 2019

<table>
<thead>
<tr>
<th>Residential Facility</th>
<th># of Fires</th>
<th>Cause of Fire</th>
<th># of Injuries Requiring Medical Treatment</th>
<th># of Fire Related Deaths</th>
<th>Value of Property Damage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barton Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Lyon Hall</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Freeman Hall</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Birch Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Buchanan Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Eaton Hall</td>
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<td>N/A</td>
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<tr>
<td>Frederiksen Court Apts.</td>
<td>5</td>
<td>Unintentional – Stove cooking fire Unintentional – Stove cooking fire Unintentional – Stove malfunction Unintentional – Stove cooking fire Unintentional – Stove cooking fire</td>
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<td>N/A</td>
<td>$500</td>
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<tr>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Geoffroy Hall</td>
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<td>N/A</td>
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<tr>
<td>Helser Hall</td>
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<td>N/A</td>
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<tr>
<td>Larch Hall</td>
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<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>Legacy Towers</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
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<td>1</td>
<td>Unintentional – Heating motor burned out</td>
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<td>$500</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Martin Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Oak Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Elm Hall</td>
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<td>N/A</td>
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<td>N/A</td>
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<tr>
<td>Schilletter Apts.</td>
<td>2</td>
<td>Unintentional — Restroom vent fan malfunction Unintentional – Stove cooking fire</td>
<td>N/A</td>
<td>N/A</td>
<td>$0 - $99</td>
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<tr>
<td>Willow Hall</td>
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<td>N/A</td>
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</tr>
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<tr>
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<td>Unintentional – Microwave cooking fire</td>
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<td>Unintentional – Stove cooking fire</td>
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<td>N/A</td>
<td>$675</td>
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</tbody>
</table>
## Residence Hall Fire Statistics 2020

<table>
<thead>
<tr>
<th>Residential Facility</th>
<th># of Fires</th>
<th>Cause of Fire</th>
<th># of Injuries Requiring Medical Treatment</th>
<th># of Fire Related Deaths</th>
<th>Value of Property Damage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barton Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Lyon Hall</td>
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<td>N/A</td>
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<tr>
<td>Freeman Hall</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Birch Hall</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Buchanan Hall</td>
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<td>N/A</td>
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<tr>
<td>Eaton Hall</td>
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<tr>
<td>Frederiksen Court Apts.</td>
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<td>Unintentional—cooking materials</td>
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<td>Helser Hall</td>
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<tr>
<td>Wilson Hall</td>
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<td>Unintentional—cooking materials</td>
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<td>Welch Hall</td>
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<td>Roberts Hall</td>
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<td>N/A</td>
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<td>University Village Apts.</td>
<td>1</td>
<td>Unintentional—cooking materials</td>
<td>N/A</td>
<td>N/A</td>
<td>$500</td>
</tr>
</tbody>
</table>
Annual Security Report - Rome, Italy
Campus

All policies and procedures of the main ISU campus will apply unless noted below.

Student Housing
The majority of program housing is provided through Boarding House International in a near-by neighborhood. Occasionally students are hosted at the campus facility.

Reporting Crimes
Victims of crime on the Rome campus are instructed to report immediately to the Resident Director (Pia Schneider) and the Italian police (emergency, call 112). If the crime occurred at a residence, staff and students are instructed to contact the police (Carabinieri) station at Via Felice Cavallotti in Rome (phone 06 583 9131) or any other close-by Carabinieri station. The police report must be filed within three months of the date the crime occurred (in the event of a sexual assault, the report must be filed within six months). If you have difficulties filing your report with Italian officials, contact the U.S. Embassy or Consulate (phone 06.46741) immediately.

Facility Hours and Access
The studio is generally open between 8:00 a.m. and 10:00 p.m. Exceptions to the closing hour will typically be made for the days immediately preceding a major deadline or at the discretion of the program leaders and the resident director.

The studio is a large facility containing diverse spaces that are generally separated from one another. Students and staff are asked to monitor the studio for unescorted visitors and intruders. Students and staff are expected to keep their keys in their possession because the main door remains locked at all times. Only authorized personnel have key access to the facility. Students and staff are asked to avoid being in the facility alone. The last people to leave the studios should close all windows and terrace doors and assure that the shutter-locks are secured.

Maintaining Campus Facilities
The studio spaces and lecture room are cleaned on a regular basis by contracted cleaning personnel. Students are asked to keep the floor area around tables as clear as possible and take responsibility for cleaning up before leaving the studio facility each day. Anything left on the floor overnight will be considered trash.

Timely Warnings
Whenever a situation arises on or off campus that in the judgment of the Resident Director constitutes an ongoing or continuous threat, a campus wide timely warning will be issued. This may take the form of an e-mail, WhatsApp message, and/or an announcement made in the classrooms and studios. A second announcement will be made when the threat no longer exists.

Alcohol Policy
The consumption of alcohol in the studio is prohibited, with exceptions made only for special group events, such as receptions and exhibition openings. The legal age for purchasing alcohol in Italy is 16; however, there is no minimum legal drinking age. Applicable Italian laws regarding alcohol include:

- From 10:00 p.m. to 7:00 a.m.: It is forbidden to sell take-away alcoholic beverages, even from automatic machines.
- From 10:00 p.m. to 7:00 a.m.: It is forbidden to drink alcoholic beverages in glass containers on the streets.
- From 12:00 a.m. to 7:00 a.m.: It is forbidden to drink alcoholic beverages in any kind of container on the streets.
- From 2:00 a.m. to 7:00 a.m.: It is forbidden to sell alcoholic beverages.

Drug Policy
Possession of illegal drugs is prohibited in Italy and punishable by administrative sanctions in instances of personal use and by prison sentences when dealing or trafficking is involved. Information regarding Italian National Drug Laws can be found online.

Evacuating the Studios
Should there be a fire, gas leak, flood, or any other emergency compromising the general health and safety of persons present at the Iowa State University College of Design Rome Program and no member of the faculty/staff is present, you must sound the alarm, warn others of the danger, and evacuate the building immediately. In case of such emergency, evacuation of the premises is required by the Italian safety code (D.L.
81/08), even in the absence or failure of alarm systems or in the absence of a member of the Rome Program staff or faculty.

- Sound the alarm (located in the corridor next to the telephone, opposite the office). This signifies that everyone must immediately evacuate the premises.
- Check the Evacuation Plan on the wall of each room for a clear indication of escape routes.
- When evacuating, proceed calmly and in an orderly fashion to the nearest accessible exit, following specific instructions of ISU staff or faculty if present. If no member of the staff or faculty is present, please lead other students and any guests out of the building.
- In case of a fire or explosion, distance yourselves as far as possible from the hazard. Do NOT remain near the building or windows that may explode in shards of glass.
- In a fire, turn off the circuit breaker (on the electrical panel in the corridor).

The primary fire exit is through the front door and down the staircase. The place of secure refuge is the terrace off the back rooms. If both the front exit and the secure refuge are blocked, an alternative route is down the back staircase by the office, which leads to the ground floor and into the piazza.

**Fire Safety Report**

The Rome Campus building does not have a sprinkler system. There are fire extinguishers placed throughout the building on stands with flags so that they are highly visible. Students and staff are required to undergo fire safety training and an annual fire drill.

Smoking is not allowed in the building. Also, in accordance with University policy; flammable liquids, candles, and open flames are prohibited within the building. Hazardous materials are stored outside in metal cabinets. A safety consultant visits the campus every 3 months to monitor the maintenance of the buildings. The local fire department would respond in the case of any fires in the campus building.

There were no fires on the Rome campus during the 2018, 2019, or 2020 calendar year.

**Covid-19 Outbreak Response**

On February 21, 2020, Covid-19 cases were reported as being present in Northern Italy. The Resident Director of the ISU College of Design Rome Program immediately began sending informative messages to students on how to prevent the spread of the virus. Three days later a meeting was held with faculty and students to distribute masks, take temperatures, and view an informative video about Covid-19.

Soon after, it was determined by Iowa State University that students would need to leave Rome, and the students were informed of this decision on February 29, 2020. All students returned to the United States or their home country by March 6, 2020 and were requested to self-quarantine for 14 days. Classes were resumed online starting March 12, 2020.

Students have returned to the Rome campus for the fall 2021 semester.
### Hate Crimes:

There were no hate crimes reported during calendar years 2018, 2019, or 2020.

### Unfounded Crimes:

There were no crimes unfounded during calendar years 2018, 2019, or 2020.
Annual Security and Fire Safety Report – Uganda Center for Sustainable Rural Livelihoods

All policies and procedures of the main ISU campus will apply unless noted below.

Reporting Crimes
Crimes on the Uganda Center for Sustainable Rural Livelihoods (CSRL) campus should be reported to the campus Security Officer and Fleet Manager. The Fleet Manager would then contact the Uganda police to facilitate a criminal investigation. All information in reference to criminal activities will be forwarded to the ISU CSRL Director, Associate Dean for Global Programs, and the Associate Director of Education Programs for the CSRL, College of Agriculture and Life Sciences at ISU who will then notify the ISU Police Department for Clery purposes.

Facilities Hours and Access
The Uganda campus is composed of academic/meeting halls and residence halls. The main campus is surrounded by a concrete wall with razor wire mounted on top of the structure. The campus extends outside the walls and includes several small farm demonstrations and athletic fields/courts. Gates to the greater campus are unlocked during daylight hours. A team of 4 security guards monitor the gates and campus 24 hours a day.

Timely Warnings/Emergency Notification, Response and Evacuation
Warnings on the Uganda campus are communicated in a variety of methods in the case of impending emergencies such as fire or inclement weather. Students and faculty receive email or mobile safety and security notifications from ISU. Less urgent messages are communicated in person during nightly meetings. Each block of buildings has a panic button that notifies the guard on duty with the sound of a siren. There are two exits to evacuate the campus and one of the gates leads to the main road. The National Director in Kamuli has a satellite telephone to use if local telecommunication systems are not operating.

Drugs and Alcohol
The possession or use of any quantity of illegal substance is strictly prohibited, including marijuana. The consequences of substance abuse or other illegal activity at any time during the program include immediate expulsion, forfeiture of all fees, loss of academic credit, and total responsibility for the cost of any legal fees and return trip to the intern or student’s permanent home.

No alcoholic beverages are allowed in the ISU Uganda CSRL program, service learning program housing, and office facility. Interns and students must follow the rules of Iowa State University – students under the age of 21 are not allowed to consume alcohol at any time.

Crime Statistics – Uganda Campus
The chart on page 46 depicts offenses reported by officials of the ISU Uganda Study Abroad programs, which is part of the College of Agriculture and located in the Kamuli District, Uganda. These offenses are compiled as required by provisions of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and obtained from the Associate Director of Education Programs for CSRL in the College of Agriculture and Life Sciences.

Fire Safety Report
The Uganda campus has two separate residence halls for male and female students, and faculty housing. All residence halls have smoke detectors and none have sprinkler systems. The ISU Uganda Program’s code of conduct requires that interns and students will participate in all safety drills and when required by program leaders. To protect residents from fire and in accordance with university policy; flammable liquids, candles and open flames are prohibited within the residence halls. Fire extinguishers are provided in all residence, meeting, and kitchen facilities. The local fire department will respond to fires within the campus. There were no residence hall fires on the Uganda campus during the 2018, 2019, or 2020 calendar years.
Covid-19 Outbreak Response
Iowa State University monitored the status of Covid-19 cases in Uganda through the Uganda Ministry of Health as well as the United States Embassy. Students returned to the United States on March 18, 2020. Uganda’s first confirmed case of Covid-19 was documented on March 21, 2020. Faculty co-leaders located in Ames regularly stayed in touch with students and ISU Uganda staff through email and ISU’s course platform.

While students were in Uganda during the 2020 spring semester, they were housed at the ISU Uganda campus in the rural Kamuli District. Student field trips avoided visiting or staying in crowded areas of Uganda, including the capital of Kampala.

The decision to have students return to the United States initiated an evacuation plan that included purchasing airline tickets and travelling together in a group before Ugandan airports and borders closed.

Flight itineraries were selected to minimize risk of Covid-19 exposure and flight cancellations. The decision was made to fly through Dubai and avoid airport locations in Europe.

Upon return, students self-quarantined for at least 14 days at their permanent home addresses with none developing symptoms of Covid-19. Students completed remaining coursework through on-line activities, and faculty facilitated weekly Webex meetings for students to reflect and process their abrupt departure. All students participated and successfully completed courses.

There were no ISU undergraduate or graduate students present during the spring semester of 2021. There was one international graduate student present on campus for part of the 2021 spring semester. For the fall 2021 semester there will be no undergraduate students on campus. There will be two graduate students present to conduct their graduate research.
### Hate Crimes:
There were no hate crimes reported during calendar years 2018, 2019, or 2020.

### Unfounded Crimes:
There were no crimes unfounded during calendar years 2018, 2019, or 2020.

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**Iowa State University Clery Reportable Crimes 2018-2020 – Uganda Campus**

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Internet Links Used within this Report


ISU Policy Library: https://www.policy.iastate.edu/policy


ISU Crime Log on the ISU Police Department web site: https://www.police.iastate.edu/crime-log/

Iowa Code Section 262.9(37) Regarding Policies for Board of Regents Employees Encountering Suspected Child Abuse: https://www.legis.iowa.gov/docs/code/262.9.pdf

ISU Online Reporting Form for Compliance and Ethics Violations: https://www.policy.iastate.edu/ethics-hotline/online-report


ISU Alert Instructions: https://www.isualert.iastate.edu/

ISU Missing Student Policy: https://www.policy.iastate.edu/policy/missingstudent

ISU Facilities and Grounds Usage Policy: https://www.policy.iastate.edu/policy/facilities/use#access

Non-emergency requests for custodial and maintenance service on line form: https://restma.its.iastate.edu/create_pages/main_request_create.html

ISU Sexual Misconduct Policy: https://www.policy.iastate.edu/policy/students/sexualmisconduct

ISU Policy on Non-Discrimination and Anti-Harassment: https://www.policy.iastate.edu/policy/discrimination

Iowa Sexual Abuse Examination Payment Program: https://www.iowaattorneygeneral.gov/media/cms/SAE_brochure_32015_BB113F9D4DE6E.pdf

Iowa Sex Offender Registry: https://www.iowasexoffender.gov/


ISU Policy for alcohol possession or consumption: https://www.policy.iastate.edu/policy/drugs

ISU Biennial Review of ISU’s Alcohol and other Drugs Program Elements: https://www.studentwellness.iastate.edu/alcohol-data/

ISU Student Code of Conduct: https://www.policy.iastate.edu/policy/SDR

ISU PD Community Outreach: https://www.police.iastate.edu/community-outreach/

ISU Fire Safety Policy: https://www.policy.iastate.edu/policy/firesafety

ISU Policy on Candles and Open Flames: https://www.policy.iastate.edu/policy/candles/

U.S. Embassy & Consulates in Italy U.S. Citizen Services: https://it.usembassy.gov/u-s-citizen-services/victims-of-crime/

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City of Ames Local Ordinances (Nuisance Party Regulations, Prevention of Consumption of Alcoholic Beverages by Underage Persons at Parties)

Sec 17.30 Nuisance Party Regulations
(1) Nuisance Party Defined. A social gathering or party which is conducted on premises within the City and which, by reason of the conduct of those persons in attendance, results in any one or more of the following conditions of events occurring at the site of the said party or social gathering, or on neighboring public or private property: public intoxication; unlawful consumption of beer, wine or alcoholic beverages in a public place; outdoor urination or defecation in a public place; the unlawful sale, furnishing, dispensing or consumption of beer, wine or alcoholic beverages; underage or unlawful possession of beer, wine, or alcoholic beverages; the unlawful deposit of litter or refuse; the damage or destruction of property without the consent of the property owner; unlawful pedestrian or vehicular traffic; standing or parking of vehicles that obstructs the free flow of traffic on the public streets and sidewalks or that impedes the ability to render emergency services; unlawfully loud noise; fighting; or, any other conduct or condition that threatens injury to persons or damage to property is hereby declared to be an unlawful public nuisance.

(2) Duty to Control Premises. Any person who is an owner, occupant, tenant, or otherwise having any possessory control, individually or jointly with others, of any premises who either sponsors, conducts, hosts, invites, or permits a social gathering or party on said premises which is or becomes a public nuisance as defined in subsection (1) above, and which nuisance is either the intentional result of, or within the reasonable expectations of, the person or persons having such possessory control is deemed to be in violation of this section.

(3) A party or social gathering that is or becomes a public nuisance as defined in subsection (1) above shall cease and disperse immediately upon the order of any officer of the Ames Police Department; and, all persons not domiciled at the site of such social gathering or party shall leave the premises immediately. Any person who fails or refuses to obey and abide by such order shall be guilty of a violation of this section.

Sec 17.32 Prevention of Consumption of Alcoholic Beverages by Underage Persons at Parties
(4) (1) Any person who is an owner, occupant, tenant, or otherwise having a possessory control, individually or jointly with others, of any premises, who either sponsors, conducts, hosts, invites, or permits a social gathering or party on said premises shall take reasonable measures to prevent persons under the legal age from consuming or obtaining on said premises any beer, wine or alcoholic beverage except in the case of beer, wine, or alcoholic beverage given or dispensed to a person under the legal age within a private home and with the knowledge, presence, and consent of the parent or guardian. Said reasonable measures shall include, by way of specification but not limitation, summoning police to the premises to aid in ending and dispersing the social gathering or party at which it appears likely that underage persons either have or will obtain or consume beer, wine, or other alcoholic beverages.

(5) (2) If there has been an arrest of a person or persons of less than the legal age for possession and consumption of alcoholic beverages for obtaining said beverages at a certain party or social gathering, the said Chief of Police or designee shall order that party or social gathering to end, and shall order all persons not domiciled at the site of such social gathering or party to leave the premises immediately. Any person who fails or refuses to obey and abide by such order shall be guilty of a violation of this section.

(6) (3) Violation of this section shall be a municipal infraction punishable by a penalty of $100 for a person’s first violation thereof and $200 for each repeat violation. Alternatively, violation of this section can be charged by a peace officer of the City as a simple misdemeanor.
Legal Definitions and Code State of Iowa - Domestic Abuse, Sexual Abuse, Stalking

236.2 DOMESTIC ABUSE DEFINITIONS
For purposes of this chapter, unless a different meaning is clearly indicated by the context:

1. “Department” means the department of justice.

2. “Domestic abuse” means committing assault as defined in section 708.1 under any of the following circumstances:
   a. The assault is between family or household members who resided together at the time of the assault.
   b. The assault is between separated spouses or persons divorced from each other and not residing together at the time of the assault.
   c. The assault is between persons who are parents of the same minor child, regardless of whether they have been married or have lived together at any time.
   d. The assault is between persons who have been family or household members residing together within the past year and are not residing together at the time of the assault.
   e. (1) The assault is between persons who are in an intimate relationship or have been in an intimate relationship and have had contact within the past year of the assault. In determining whether persons are or have been in an intimate relationship, the court may consider the following nonexclusive list of factors:
      (a) The duration of the relationship.
      (b) The frequency of interaction.
      (c) Whether the relationship has been terminated.
      (d) The nature of the relationship, characterized by either party’s expectation of sexual or romantic involvement.
   (2) A person may be involved in an intimate relationship with more than one person at a time.

3. “Emergency shelter services” include but are not limited to secure crisis shelters or housing for victims of domestic abuse.

4. a. “Family or household members” means spouses, persons cohabiting, parents, or other persons related by consanguinity or affinity.
   b. “Family or household members” does not include children under age eighteen of persons listed in paragraph “a”.

5. “Intimate relationship” means a significant romantic involvement that need not include sexual involvement. An intimate relationship does not include casual social relationships or associations in a business or professional capacity.

6. “Plaintiff” includes a person filing an action on behalf of an unemancipated minor.

7. “Pro se” means a person proceeding on the person’s own behalf without legal representation.

8. “Support services” include but are not limited to legal services, counseling services, transportation services, child care services, and advocacy services.

708.1 Assault defined.
1. An assault as defined in this section is a general intent crime.

2. A person commits an assault when, without justification, the person does any of the following:
   a. Any act which is intended to cause pain or injury to, or which is intended to result in physical contact which will be insulting or offensive to another, coupled with the apparent ability to execute the act.
   b. Any act which is intended to place another in fear of immediate physical contact which will be painful, injurious, insulting, or offensive, coupled with the apparent ability to execute the act.
   c. Intentionally points any firearm toward another, or displays in a threatening manner any dangerous weapon toward another.

3. An act described in subsection 2 shall not be an assault under the following circumstances:
   a. If the person doing any of the enumerated acts, and such other person, are voluntary participants in a sport, social or other activity, not in itself criminal, and such act is a reasonably foreseeable incident of such sport or activity, and does not create an unreasonable risk of serious injury or breach of the peace.
   b. If the person doing any of the enumerated acts is employed by a school district or accredited nonpublic school, or is an area education agency staff member who provides services to a school or school district, and intervenes in a fight or physical struggle, or other disruptive situation, that takes place in the presence of the employee or staff member performing employment duties in a school building, on school grounds, or at an official school function.
regardless of the location, whether the fight or physical struggle or other disruptive situation is between students or other individuals, if the degree and the force of the intervention is reasonably necessary to restore order and to protect the safety of those assembled.

708.2A Domestic abuse assault — mandatory minimums, penalties enhanced — extension of no-contact order.
1. For the purposes of this chapter, “domestic abuse assault” means an assault, as defined in section 708.1, which is domestic abuse as defined in section 236.2, subsection 2, paragraph “a”, “b”, “c”, or “d”.
2. On a first offense of domestic abuse assault, the person commits:
   a. A simple misdemeanor for a domestic abuse assault, except as otherwise provided.
   b. A serious misdemeanor, if the domestic abuse assault causes bodily injury or mental illness.
   c. An aggravated misdemeanor, if the domestic abuse assault is committed with the intent to inflict a serious injury upon another, or if the person uses or displays a dangerous weapon in connection with the assault. This paragraph does not apply if section 708.6 or 708.8 applies.
   d. An aggravated misdemeanor, if the domestic abuse assault is committed by knowing impedes the normal breathing or circulation of the blood of another by applying pressure to the throat or neck of the other person or by obstructing the nose or mouth of the other person.
3. Except as otherwise provided in subsection 2, on a second domestic abuse assault, a person commits:
   a. A serious misdemeanor, if the first offense was classified as a simple misdemeanor, and the second offense would otherwise be classified as a simple misdemeanor.
   b. An aggravated misdemeanor, if the first offense was classified as a simple or aggravated misdemeanor, and the second offense would otherwise be classified as a serious misdemeanor, or the first offense was classified as a serious or aggravated misdemeanor, and the second offense would otherwise be classified as a simple or serious misdemeanor.
4. On a third or subsequent offense of domestic abuse assault, a person commits a class “D” felony.
5. For a domestic abuse assault committed by knowingly impeding the normal breathing or circulation of the blood of another by applying pressure to the throat or neck of the other person or by obstructing the nose or mouth of the other person, and causing bodily injury, the person commits a class “D” felony.
6. a. A conviction for, deferred judgment for, or plea of guilty to, a violation of this section which occurred more than twelve years prior to the date of the violation charged shall not be considered in determining that the violation charged is a second or subsequent offense.
   b. For the purpose of determining if a violation charged is a second or subsequent offense, deferred judgments issued pursuant to section 907.3 for violations of section 708.2 or this section, which were issued on domestic abuse assaults, and convictions or the equivalent of deferred judgments for violations in any other states under statutes substantially corresponding to this section shall be counted as previous offenses. The courts shall judicially notice the statutes of other states which define offenses substantially equivalent to the offenses defined in this section and can therefore be considered corresponding statutes. Each previous violation on which conviction or deferral of judgment was entered prior to the date of the offense charged shall be considered and counted as a separate previous offense.
   c. An offense shall be considered a prior offense regardless of whether it was committed upon the same victim.
7. a. A person convicted of violating subsection 2 or 3 shall serve a minimum term of two days of the sentence imposed by law, and shall not be eligible for suspension of the minimum sentence. The minimum term shall be served on consecutive days. The court shall not impose a fine in lieu of the minimum sentence, although a fine may be imposed in addition to the minimum sentence. This section does not prohibit the court from sentencing and the person from serving the maximum term of confinement or from paying the maximum fine permitted pursuant to chapters 902 and 903, and does not prohibit the court from entering a deferred judgment or sentence pursuant to section 907.3, if the person has not previously received a deferred sentence or judgement for a violation of section 708.2 or this section which was issued on a domestic abuse assault.
   b. A person convicted of a violation referred to in subsection 4 shall be sentenced as provided under section 902.13.
8. If a person is convicted for, receives a deferred judgment for, or pleads guilty to a violation of this section, the court shall modify the no-contact order issued upon initial appearance in the manner provided in section 664A.5, regardless of whether the person is placed on probation.
9. The clerk of the district court shall provide notice and copies of a judgment entered under this section to the applicable law enforcement agencies and the twenty-four hour dispatcher for the law enforcement agencies, in the manner provided for protective orders under section 236.5. The clerk shall provide notice and copies of modifications of the judgment in the same manner.

10. In addition to the mandatory minimum term of confinement imposed by subsection 7, paragraph “a”, the court shall order a person convicted under subsection 2 or 3 to participate in a batterers’ treatment program as required under section 708.2B. In addition, as a condition of deferring judgment or sentence pursuant to section 907.3, the court shall order the person to participate in a batterers’ treatment program. The clerk of the district court shall send a copy of the judgment or deferred judgment to the judicial district department of correctional services.

709.1 SEXUAL ABUSE DEFINED.
Any sex act between persons is sexual abuse by either of the persons when the act is performed with the other person in any of the following circumstances:
1. The act is done by force or against the will of the other. If the consent or acquiescence of the other is procured by threats of violence toward any person or if the act is done while the other is under the influence of a drug inducing sleep or is otherwise in a state of unconsciousness, the act is done against the will of the other.
2. Such other person is suffering from a mental defect or incapacity which precludes giving consent, or lacks the mental capacity to know the right and wrong of conduct in sexual matters.
3. Such other person is a child.

709.1A INCAPACITATION.
As used in this chapter, "incapacitated" means a person is disabled or deprived of ability, as follows:
1. "Mentally incapacitated" means that a person is temporarily incapable of apprising or controlling the person's own conduct due to the influence of a narcotic, anesthetic, or intoxicating substance.
2. "Physically helpless" means that a person is unable to communicate an unwillingness to act because the person is unconscious, asleep, or is otherwise physically limited.
3. "Physically incapacitated" means that a person has a bodily impairment or handicap that substantially limits the person's ability to resist or flee.

709.2 SEXUAL ABUSE IN THE FIRST DEGREE.
1. A person commits sexual abuse in the first degree when in the course of committing sexual abuse the person causes another serious injury.
2. Sexual abuse in the first degree is a class "A" felony.

709.3 SEXUAL ABUSE IN THE SECOND DEGREE.
1. A person commits sexual abuse in the second degree when the person commits sexual abuse under any of the following circumstances:
   a. During the commission of sexual abuse the person displays in a threatening manner a dangerous weapon, or uses or threatens to use force creating a substantial risk of death or serious injury to any person.
   b. The other person is under the age of twelve.
   c. The person is aided or abetted by one or more persons and the sex act is committed by force or against the will of the other person against whom the sex act is committed.
2. Sexual abuse in the second degree is a class "B" felony.

709.4 SEXUAL ABUSE IN THE THIRD DEGREE.
1. A person commits sexual abuse in the third degree when the person performs a sex act under any of the following circumstances:
   a. The act is done by force or against the will of the other person, whether or not the other person is the person's spouse or is cohabiting with the person.
   b. The act is between persons who are not at the time cohabiting as husband and wife and if any of the following are
true:
(1) The other person is suffering from a mental defect or incapacity which precludes giving consent.
(2) The other person is twelve or thirteen years of age.
(3) The other person is fourteen or fifteen years of age and any of the following are true:
   a) The person is a member of the same household as the other person.
   b) The person is related to the other person by blood or affinity to the fourth degree.
   c) The person is in a position of authority over the other person and uses that authority to coerce the other person to submit.
   d) The person is four or more years older than the other person.
c. The act is performed while the other person is under the influence of a controlled substance, which may include but is not limited to flunitrazepam, and all of the following are true:
   (1) The controlled substance, which may include but is not limited to flunitrazepam, prevents the other person from consenting to the act.
   (2) The person performing the act knows or reasonably should have known that the other person was under the influence of the controlled substance, which may include but is not limited to flunitrazepam.
d. The act is performed while the other person is mentally incapacitated, physically incapacitated, or physically helpless.
2. Sexual abuse in the third degree is a class "C" felony.

708.11 STALKING.
1. As used in this section, unless the context otherwise requires:
   a. “Accompanying offense” means any public offense committed as part of the course of conduct engaged in while committing the offense of stalking.
   b. “Course of conduct” means repeatedly maintaining a visual or physical proximity to a person without legitimate purpose, repeatedly utilizing a technological device to locate, listen to, or watch a person without legitimate purpose, or repeatedly conveying oral or written threats, threats implied by conduct, or a combination thereof, directed at or toward a person.
   c. “Immediate family member” means a spouse, parent, child, sibling, or any other person who regularly resides in the household of a specific person, or who within the prior six months regularly resided in the household of a specific person.
   d. “Repeatedly” means on two or more occasions.
2. A person commits stalking when all of the following occur:
   a. The person purposefully engages in a course of conduct directed at a specific person that would cause a reasonable person to feel terrorized, frightened, intimidated, or threatened or to fear that the person intends to cause bodily injury to, or the death of, that specific person or a member of the specific person’s immediate family.
   b. The person has knowledge or should have knowledge that a reasonable person would feel terrorized, frightened, intimidated, or threatened or fear that the person intends to cause bodily injury to, or the death of, that specific person or a member of the specific person’s immediate family by the course of conduct.
3. a. A person who commits stalking in violation of this section commits a class “C” felony for a third or subsequent offense.
   b. A person who commits stalking in violation of this section commits a class “D” felony if any of the following apply:
      (1) The person commits stalking while subject to restrictions contained in a criminal or civil protective order or injunction, or any other court order which prohibits contact between the person and the victim, or while subject to restrictions contained in a criminal or civil protective order or injunction or other court order which prohibits contact between the person and another person against whom the person has committed a public offense.
      (2) The person commits stalking while in possession of a dangerous weapon, as defined in section 702.7.
      (3) The person commits stalking by directing a course of conduct at a specific person who is under eighteen years of age.
      (4) The offense is a second offense.
   c. A person who commits stalking in violation of this section commits an aggravated misdemeanor if the offense is a
first offense which is not included in paragraph “b”.
4. Violations of this section and accompanying offenses shall be considered prior offenses for the purpose of determining whether an offense is a second or subsequent offense. A conviction for, deferred judgment for, or plea of guilty to a violation of this section or an accompanying offense which occurred at any time prior to the date of the violation charged shall be considered in determining that the violation charged is a second or subsequent offense. Deferred judgments pursuant to section 907.3 for violations of this section or accompanying offenses and convictions or the equivalent of deferred judgments for violations in any other states under statutes substantially corresponding to this section or accompanying offenses shall be counted as previous offenses. The courts shall judicially notice the statutes of other states which define offenses substantially equivalent to the offenses defined in this section and its accompanying offenses and can therefore be considered corresponding statutes. Each previous violation of this section or an accompanying offense on which conviction or deferral of judgment was entered prior to the date of the violation charged shall be considered and counted as a separate previous offense. In addition, however, accompanying offenses committed as part of the course of conduct engaged in while committing the violation of stalking charged shall be considered prior offenses for the purpose of that violation, even though the accompanying offenses occurred at approximately the same time. An offense shall be considered a second or subsequent offense regardless of whether it was committed upon the same person who was the victim of any other previous offense.
5. Notwithstanding section 804.1, rule of criminal procedure 2.7, Iowa court rules, or any other provision of law to the contrary, upon the filing of a complaint and a finding of probable cause to believe an offense has been committed in violation of this section, or after the filing of an indictment or information alleging a violation of this section, the court shall issue an arrest warrant, rather than a citation or summons. A peace officer shall not issue a citation in lieu of arrest for a violation of this section. Notwithstanding section 804.21 or any other provision of law to the contrary, a person arrested for stalking shall be immediately taken into custody and shall not be released pursuant to pretrial release guidelines, a bond schedule, or any similar device, until after the initial appearance before a magistrate. In establishing the conditions of release, the magistrate may consider the defendant’s prior criminal history, in addition to the other factors provided in section 811.2.
6. For purposes of determining whether or not the person should register as a sex offender pursuant to the provisions of chapter 692A, the fact finder shall make a determination as provided in section 692A.126.

State of Iowa Alcohol Laws

123.47 PERSONS UNDER EIGHTEEN YEARS OF AGE, PERSONS EIGHTEEN, NINETEEN, OR TWENTY YEARS OF AGE, AND PERSONS TWENTY-ONE YEARS OF AGE AND OLDER.
1. A person shall not sell, give, or otherwise supply alcoholic liquor, wine, or beer to any person knowing or having reasonable cause to believe that person to be under legal age.
2. a. Except for the purposes described in subsection 3, a person who is the owner or lessee of, or who otherwise has control over, property that is not a licensed premises, shall not knowingly permit any person, knowing or having reasonable cause to believe the person to be under the age of eighteen, to consume or possess on such property any alcoholic beverage.
   b. A person who violates this subsection commits the following:
      (1) For a first offense, a simple misdemeanor punishable as a scheduled violation under 805.8C, subsection 8.
      (2) For a second or subsequent offense, a simple misdemeanor punishable by a fine of five hundred dollars.
   c. This subsection shall not apply to any of the following:
      (1) A landlord or manager of the property.
      (2) A person under legal age who consumes or possesses any alcoholic beverage in connection with a religious observance, ceremony, or rite.
3. A person or persons under legal age shall not purchase of attempt to purchase, consume, or individually or jointly have alcoholic beverages in their possession or control; except in the case of any alcoholic beverage given or dispensed to a person under legal age within a private home and with the knowledge, presence, and consent of the parent or guardian, for beverage or medicinal purposes or as administered to the person by either a physician or dentist for medicinal purposes and except to the extent that a person under legal age may handle alcoholic beverages during the
4. a. A person who is eighteen, nineteen, or twenty years of age, other than a licensee or permittee, who violates this section regarding the purchase of, attempt to purchase, or consumption of any alcoholic beverage, or possessing or having control of any alcoholic beverage, commits the following:
   (1) A simple misdemeanor punishable as a scheduled violation under section 805.8C, subsection 7.
   (2) A second offense shall be a simple misdemeanor punishable by a fine of five hundred dollars. In addition to any other applicable penalty, the person in violation of this section shall choose between either completing a substance abuse evaluation or the suspension of the person’s motor vehicle operating privileges for a period not to exceed one year.
   (3) A third or subsequent offense shall be a simple misdemeanor punishable by a fine of five hundred dollars and the suspension of the person’s motor vehicle operating privileges for a period not to exceed one year.
b. The court may, in its discretion, order the person who is under legal age to perform community service work under section 909.3A, of an equivalent value to the fine imposed under this section.
c. If the person who commits a violation of this section is under the age of eighteen, the matter shall be disposed of in the manner provided in chapter 232.
5. Except as otherwise provided in subsections 7 and 8, a person who is of legal age, other than a licensee or permittee, who sells, gives, or otherwise supplies any alcoholic beverage to a person who is under legal age in violation of this section commits a serious misdemeanor punishable by a minimum fine of five hundred dollars.
6. A person shall not be charged or prosecuted for a violation of subsection 3 or 4 if the person is immune from charge or prosecution pursuant to section 701.12
7. A person who is of legal age, other than a licensee or permittee, who sells, give, or otherwise supplies any alcoholic beverage to a person who is under legal age in violation of this section which results in a serious injury to any person commits an aggravated misdemeanor.
8. A person who is of legal age, other than a licensee or permittee, who sells, gives, or otherwise supplies any alcoholic beverage to a person who is under legal age in violation of this section which results in the death of any person commits a class “D” felony.
9. Upon the expiration of two years following conviction for a violation of subsection 3 or of a similar local ordinance, a person may petition the court to expunge the conviction, and if the person has had no other criminal convictions, other than local traffic violations or simple misdemeanor violations of chapter 321 during the two-year period, the conviction shall be expunged as a matter of law. The court shall enter an order that the record of the conviction be expunged by the clerk of the district court. Notwithstanding section 692.2, after receipt of notice from the clerk of the district court that a record of conviction has been expunged for a violation of subsection 3, the record of conviction shall be removed from the criminal history data files maintained by the department of public safety. An expunged conviction shall not be considered a prior offense for purposes of enhancement under subsection 4 or under a local ordinance unless the new violation occurred prior to entry of the order of expungement.

123.46 CONSUMPTION OR INTOXICATION IN PUBLIC PLACES — NOTIFICATIONS — CHEMICAL TESTS—EXPUNGEMENT.
1. As used in this section unless the context otherwise requires:
   a. “Arrest” means the same as defined in section 804.5 and includes taking into custody pursuant to section 232.19.
   b. “Chemical test” means a test of a person’s blood, breath, or urine to determine the percentage of alcohol present by a qualified person using devices and methods approved by the commissioner of public safety.
   c. “Peace officer” means the same as defined in section 801.4.
2. A person shall not use or consume alcoholic liquor, wine, or beer upon the public streets or highways. A person shall not use or consume alcoholic liquor in any public place except premises covered by a liquor control license. A person shall not possess or consume alcoholic liquors, wine, or beer on public school property or while attending a public or private school-related function. A person shall not be intoxicated in a public place. A person violating this subsection is guilty of a simple misdemeanor.
3. A person shall not simulate intoxication in a public place. A person violating this subsection is guilty of a simple misdemeanor.
4. When a peace officer arrests a person on a charge of public intoxication under this section, the peace officer shall...
inform the person that the person may have a chemical test administered at the person’s own expense. If a device approved by the commissioner of public safety for testing a sample of a person’s breath to determine the person’s blood alcohol concentration is available, that is the only test that need be offered the person arrested. In a prosecution for public intoxication, evidence of the results of a chemical test performed under this subsection is admissible upon proof of a proper foundation. The percentage of alcohol present in a person’s blood, breath, or urine established by the results of a chemical test performed within two hours after the person’s arrest on a charge of public intoxication is presumed to be the percentage of alcohol present at the time of arrest.

5. a. A peace officer shall make a reasonable effort to identify a person under the age of eighteen who violates this section and refer the person to juvenile court.

   b. A juvenile court officer shall notify the person’s custodial parent, legal guardian, or custodian of the violation. In addition, the juvenile court officer shall make a reasonable effort to identify the elementary or secondary school the person attends, if any, and to notify the superintendent of the school district or the superintendent’s designee, or the authorities in charge of the nonpublic school, of the violation. A reasonable attempt to notify the person includes, but is not limited to, a telephone call or notice by first-class mail.

6. Upon the expiration of two years following conviction for a violation of this section or of a similar local ordinance a person may petition the court to expunge the conviction, and if the person has had no other criminal convictions, other than local traffic violations or simple misdemeanor violations of chapter 321 during the two-year period, the conviction shall be expunged as a matter of law. The court shall enter an order that the record of the conviction be expunged by the clerk of the district court. Notwithstanding section 692.2, after receipt of notice from the clerk of the district court that a record of conviction has been expunged, the record of conviction shall be removed from the criminal history data files maintained by the department of public safety if such a record was maintained in the criminal history data files.

7. A person shall not be charged or prosecuted for a violation of this section if the person is immune from charge or prosecution pursuant to section 701.12.

State Laws: Prohibited Acts

124.401 PROHIBITED ACTS — MANUFACTURE, DELIVER, POSSESSION — COUNTERFEIT SUBSTANCES, SIMULATED CONTROLLED SUBSTANCES, IMITATION CONTROLLED SUBSTANCES— PENALTIES.

1. Except as authorized by this chapter, it is unlawful for any person to manufacture, deliver, or possess with the intent to manufacture or deliver, a controlled substance, a counterfeit substance, a simulated controlled substance, or an imitation controlled substance, or to act with, enter into a common scheme or design with, or conspire with one or more other persons to manufacture, deliver, or possess with the intent to manufacture or deliver a controlled substance, a counterfeit substance, a simulated controlled substance, or an imitation controlled substance.

   a. Violation of this subsection, with respect to the following controlled substances, counterfeit substances, simulated controlled substances, or imitation controlled substances, is a class “B” felony, and notwithstanding section 902.9, subsection 1, paragraph “b”, shall be punished by confinement for no more than fifty years and a fine of not more than one million dollars:

      (1) More than one kilogram of a mixture or substance containing a detectable amount of heroin.
      (2) More than five hundred grams of a mixture or substance containing a detectable amount of any of the following:

         (a) Coca leaves, except coca leaves and extracts of coca leaves from which cocaine, eugonine, and derivatives of eugonine and their salts have been removed.
         (b) Cocaine, its salts, optical and geometric isomers, or salts of isomers.
         (c) Eucgonine, its derivatives, their salts, isomers, or salts of isomers.
         (d) Any compound, mixture, or preparation which contains any quantity of any of the substances referred to in subparagraph divisions (a) through (c).
      (3) More than two hundred grams of a mixture or substance described in subparagraph (2) which contains cocaine base.
      (4) More than one hundred grams of phencyclidine (PCP) or one kilogram or more of a mixture or substance containing a detectable amount of phencyclidine (PCP).
More than ten grams of a mixture or substance containing a detectable amount of lysergic acid diethylamide (LSD).

More than one thousand kilograms of a mixture or substance containing a detectable amount of marijuana.

More than five kilograms of a mixture or substance containing a detectable amount of any of the following:
   (a) Methamphetamine, its salts, isomers, or salts of isomers.
   (b) Amphetamine, its salts, isomers, and salts of isomers.
   (c) Any compound, mixture, or preparation which contains any quantity of any of the substances referred to in subparagraph divisions (a) and (b).

More than ten kilograms of a mixture or substance containing any detectable amount of those substances identified in section 124.204, subsection 9.

b. Violation of this subsection with respect to the following controlled substances, counterfeit substances, simulated controlled substances, or imitation controlled substances is a class “B” felony, and in addition to the provisions of section 902.9, subsection 1, paragraph “b”, shall be punished by a fine of not less than five thousand dollars nor more than one hundred thousand dollars:
   (1) More than one hundred grams but not more than one kilogram of a mixture or substance containing a detectable amount of heroin.
   (2) More than one hundred grams but not more than five hundred grams of any of the following:
      a) Coca leaves, except coca leaves and extracts of coca leaves from which cocaine, ecgonine, and derivatives of ecgonine and their salts have been removed.
      b) Cocaine, its salts, optical and geometric isomers, or salts of isomers.
      c) Ecgonine, its derivatives, their salts, isomers, or salts of isomers.
      d) Any compound, mixture, or preparation which contains any quantity of any of the substances referred to in subparagraph divisions (a) through (c).
   (3) More than forty grams but not more than two hundred grams of a mixture or substance described in subparagraph (2) which contains cocaine base.
   (4) More than ten grams but not more than one hundred grams of phencyclidine (PCP) or more than one hundred grams but not more than one kilogram of a mixture or substance containing a detectable amount of phencyclidine (PCP).
   (5) Not more than ten grams of a mixture or substance containing a detectable amount of lysergic acid diethylamide (LSD).
   (6) More than one hundred kilograms but not more than one thousand kilograms of marijuana.
   (7) More than five grams but not more than five kilograms of methamphetamine, its salts, isomers, or salts of isomers, or analogs of methamphetamine, or any compound, mixture, or preparation which contains any quantity or detectable amount of methamphetamine, its salts, isomers, or salts of isomers, or analogs of methamphetamine.
   (8) More than five grams but not more than five kilograms of amphetamine, its salts, isomers, or salts of isomers, or any compound, mixture, or preparation which contains any quantity or detectable amount of amphetamine, its salts, isomers, or salts of isomers.
   (9) More than five kilograms but not more than ten kilograms of a mixture or substance containing any detectable amount of those substances identified in section 124.204, subsection 9.

c. Violation of this subsection with respect to the following controlled substances, counterfeit substances, simulated controlled substances, or imitation controlled substances is a class “C” felony, and in addition to the provisions of section 902.9, subsection 1, paragraph “d”, shall be punished by a fine of not less than one thousand dollars nor more than fifty thousand dollars:
   (1) One hundred grams or less of a mixture or substance containing a detectable amount of heroin.
   (2) One hundred grams or less of any of the following:
      a) Coca leaves, except coca leaves and extracts of coca leaves from which cocaine, ecgonine, and derivatives of ecgonine and their salts have been removed.
      b) Cocaine, its salts, optical and geometric isomers, or salts of isomers.
      c) Ecgonine, its derivatives, their salts, isomers, or salts of isomers.
(d) Any compound, mixture, or preparation which contains any quantity of any of the substances referred to in subparagraph divisions (a) through (c).

(3) Forty grams or less of a mixture or substance described in subparagraph (2) which contains cocaine base.

(4) Ten grams or less of phencyclidine (PCP) or one hundred grams or less of a mixture or substance containing a detectable amount of phencyclidine (PCP).

(5) More than fifty kilograms but not more than one hundred kilograms of marijuana.

(6) Five grams or less of methamphetamine, its salts, isomers, or salts of isomers, or analogs of methamphetamine, or any compound, mixture, or preparation which contains any quantity or detectable amount of methamphetamine, its salts, isomers, or salts of isomers, or analogs of methamphetamine.

(7) Five grams or less of amphetamine, its salts, isomers, or salts of isomers, or any compound, mixture, or preparation which contains any quantity or detectable amount of amphetamine, its salts, isomers, or salts of isomers.

(8) Five kilograms or less of a mixture or substance containing any detectable amount of those substances identified in section 124.204, subsection 9.

(9) Any other controlled substance, counterfeit substance, simulated controlled substance, or imitation controlled substance classified in schedule I, II, or III, except as provided in paragraph “d”.

d. Violation of this subsection, with respect to any other controlled substances, counterfeit substances, simulated controlled substances, or imitation controlled substances classified in schedule IV or V is an aggravated misdemeanor. However, violation of this subsection involving fifty kilograms or less of marijuana or involving flunitrazepam is a class “D” felony.

e. A person in the immediate possession or control of a firearm while participating in a violation of this subsection shall be sentenced to two times the term otherwise imposed by law, and no such judgment, sentence, or part thereof shall be deferred or suspended.

f. A person in the immediate possession or control of an offensive weapon, as defined in section 724.1, while participating in a violation of this subsection, shall be sentenced to three times the term otherwise imposed by law, and no such judgment, sentence, or part thereof shall be deferred or suspended.

2. If the same person commits two or more acts which are in violation of subsection 1 and the acts occur in approximately the same location or time period so that the acts can be attributed to a single scheme, plan, or conspiracy, the acts may be considered a single violation and the weight of the controlled substances, counterfeit substances, simulated controlled substances, or imitation controlled substances involved may be combined for purposes of charging the offender.

3. It is unlawful for any person to sell, distribute, or make available any product containing ephedrine, its salts, optical isomers, salts of optical isomers, or analogs of ephedrine, or pseudoephedrine, its salts, optical isomers, salts of optical isomers, or analogs of pseudoephedrine, if the person knows, or should know, that the product may be used as a precursor to any illegal substance or an intermediary to any controlled substance. A person who violates this subsection commits a serious misdemeanor.

4. A person who possesses any product containing any of the following commits a class “D” felony, if the person possesses with the intent that the product be used to manufacture any controlled substance:

   a. Ephedrine, its salts, optical isomers, salts of optical isomers, or analogs of ephedrine.
   b. Pseudoephedrine, its salts, optical isomers, salts of optical isomers, or analogs of pseudoephedrine.
   c. Ethyl ether.
   d. Anhydrous ammonia.
   e. Red phosphorous.
   f. Lithium.
   g. Iodine.
   h. Thionyl chloride.
   i. Chloroform.
   j. Palladium.
   k. Perchloric acid.
   l. Tetrahydrofuran.
m. Ammonium chloride.
n. Magnesium sulfate.
o. Sodium hydroxide.
p. Ammonia nitrate.
q. Ammonia sulfate.
r. Light or medium petroleum distillates.

5. It is unlawful for any person knowingly or intentionally to possess a controlled substance unless such substance was obtained directly from, or pursuant to, a valid prescription or order of a practitioner while acting in the course of the practitioner’s professional practice, or except as otherwise authorized by this chapter. Any person who violates this subsection is guilty of a serious misdemeanor for a first offense. A person who commits a violation of this subsection and who has previously been convicted of violating this chapter or Chapter 124B or 435B, or chapter 124A as it existed prior to July 1, 2017, is guilty of an aggravated misdemeanor. A person who commits a violation of this subsection and has previously been convicted two or more times of violating this chapter or chapter 124B or 453B, or chapter 124A as it existed prior to July 1, 2017, is guilty of a class “D” felony.

If the controlled substance is marijuana, the punishment shall be by imprisonment in the county jail for not more than six months or by a fine of not more than one thousand dollars, or by both such fine and imprisonment for a first offense. If the controlled substance is marijuana and the person has been previously convicted of a violation of this subsection in which the controlled substance was marijuana, the punishment shall be as provided in section 903.1, subsection 1, paragraph “b”. If the controlled substance is marijuana and the person has been previously convicted two or more times of a violation of this subsection in which the controlled substance was marijuana, the person is guilty of an aggravated misdemeanor.

A person may knowingly or intentionally recommend, possess, use, dispense deliver, transport, or administer cannabidiol if the recommendation, possession, use, dispensing, delivery, transporting, or administering is in accordance with the provisions of chapter 124E. For purposes of this paragraph, “cannabidiol” means the same as defined in section 124E.2.

All or any part of a sentence imposed pursuant to this subsection may be suspended and the person placed upon probation upon such terms and conditions as the court may impose including the active participation by such person in a drug treatment, rehabilitation or education program approved by the court.

If a person commits a violation of this subsection, the court shall order the person to serve a term of imprisonment of not less than forty-eight hours. Any sentence imposed may be suspended, and the court shall place the person on probation upon such terms and conditions as the court may impose. If the person is not sentenced to confinement under the custody of the director of the department of corrections, the terms and conditions of probation shall require submission to random drug testing. If the person fails a drug test, the court may transfer the person’s placement to any appropriate placement permissible under the court order.

If the controlled substance is amphetamine, its salts isomers, or salts of its isomers, or methamphetamine, its salts, isomers, or salts of its isomers, the court shall order the person to serve a term of imprisonment of not less than forty-eight hours. Any sentence imposed may be suspended, and the court shall place the person on probation upon such terms and conditions as the court may impose. The court may place the person on intensive probation. However, the terms and conditions of probation shall require submission to random drug testing. If the person fails a drug test, the court may transfer the person’s placement to any appropriate placement permissible under the court order.

6. Notwithstanding any other provision in this section to the contrary, a person may produce, possess, use, harvest, handle, manufacture, market, transport, deliver, or distribute any of the following:

a. Hemp that is hemp seed delivered for planting at a licensed crop site, or hemp that is or was produced at the site, by a person operating under a hemp license issued by the department of agriculture and land stewardship in accordance with the provisions of chapter 204.
b. Hemp that was produced in another state in accordance with the federal hemp law and other applicable law.
c. A hemp product as provided in chapter 204.
### Federal Drug Laws

#### Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)

<table>
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<tr>
<th>Schedule</th>
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<th>Penalty</th>
<th>Substance/Quantity</th>
<th>Penalty</th>
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<tbody>
<tr>
<td>II</td>
<td>Cocaine 500-4999 grams mixture</td>
<td>First Offense: Not less than 4 years, and not more than 40 years. If death or serious bodily injury, not less than 20 years or more than life.</td>
<td>Cocaine 5 kilograms or more mixture</td>
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<tr>
<td>II</td>
<td>Cocaine Base 28-279 grams mixture</td>
<td>Fine of not more than $5 million if an individual, $25 million if not an individual.</td>
<td>Cocaine Base 280 grams or more mixture</td>
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<tr>
<td>II</td>
<td>Fentanyl 40-399 grams mixture</td>
<td>Second Offense: Not less than 10 years and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>Fentanyl 400 grams or more mixture</td>
<td></td>
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<tr>
<td>I</td>
<td>Fentanyl Analogue 10-99 grams mixture</td>
<td>Second Offense: Not less than 10 years and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>Fentanyl Analogue 100 grams or more mixture</td>
<td></td>
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<tr>
<td>I</td>
<td>Heroin 100-999 grams mixture</td>
<td>Second Offense: Not less than 10 years and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>Heroin 1 kilogram or more mixture</td>
<td></td>
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<tr>
<td>I</td>
<td>LSD 1-9 grams mixture</td>
<td>Second Offense: Not less than 10 years and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>LSD 10 grams or more mixture</td>
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<tr>
<td>II</td>
<td>Methamphetamine 5-49 grams pure or 50-499 grams mixture</td>
<td>Second Offense: Not less than 20 years and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>Methamphetamine 50 grams or more pure or 500 grams or more mixture</td>
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<tr>
<td>II</td>
<td>PCP 10-99 grams pure or 100-999 grams mixture</td>
<td>Second Offense: Not less than 20 years and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>PCP 100 grams or more pure or 1 kilogram or more mixture</td>
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#### Additional Penalties

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<tr>
<th>Substance/Quantity</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any Amount of Other Schedule I &amp; II Substances</td>
<td>First Offense: Not less than 20 years. If death or serious bodily injury, not less than 20 years or more than life. Fine $1 million if an individual, $5 million if not an individual. Second Offense: Not more than 30 years. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if not an individual.</td>
</tr>
<tr>
<td>Any Drug Product Containing Gamma Hydroxybutyric Acid Flunitrazepam (Schedule IV)</td>
<td>First Offense: Not more than 10 years. If death or serious bodily injury, not more than 15 years. Fine not more than $500,000 if an individual, $2.5 million if not an individual.</td>
</tr>
<tr>
<td>Any Amount of Other Schedule III Drugs</td>
<td>First Offense: Not more than 10 years. If death or serious bodily injury, not more than 15 years. Fine not more than $500,000 if an individual, $2.5 million if not an individual.</td>
</tr>
<tr>
<td>Any Amount of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)</td>
<td>First Offense: Not more than 5 years. Fine not more than $250,000 if an individual, $1 million if not an individual. Second Offense: Not more than 10 years. Fine not more than $500,000 if an individual, $2 million if not an individual.</td>
</tr>
<tr>
<td>Any Amount of All Schedule V Drugs</td>
<td>First Offense: Not more than 1 year. Fine not more than $100,000 if an individual, $250,000 if not an individual. Second Offense: Not more than 4 years. Fine not more than $200,000 if an individual, $500,000 if not an individual.</td>
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### Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances

| Marijuana: 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants. | **First Offense:** Not more than 10 years or more than life. If death or serious bodily injury, not less than 20 years, or more than life. Fine not more than $10 million if an individual, $50 million if other than an individual.  
**Second Offense:** Not less than 20 years or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $20 million if an individual, $75 million if other than an individual. |
| --- |
| Marijuana: 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants. | **First Offense:** Not less than 5 yrs or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs or more than life. Fine not more than $5 million if an individual, $25 million if other than an individual.  
**Second Offense:** Not less than 10 yrs or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $8 million if an individual, $50 million if other than an individual. |
| Marijuana: 50 to 99 kilograms marijuana mixture or 50 to 99 marijuana plants. Hashish: more than 10 kilograms. Hashish Oil: more than 1 kilogram. | **First Offense:** Not more than 2 years. If death or serious bodily injury, not less than 20 yrs or more than life. Fine $1 million if an individual, $5 million if other than an individual.  
**Second Offense:** Not more than 3 years. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if other than an individual. |
| Marijuana: less than 50 kilograms (but does not include 60 or more marijuana plants regardless of weight) or 1 to 49 marijuana plants. Hashish: 10 kilograms or less. Hashish Oil: 1 kilogram or less. | **First Offense:** Not more than 5 yrs. Fine not more than $250,000, $1 million if other than an individual.  
**Second Offense:** Not more than 10 yrs. Fine $500,000 if an individual, $2 million if other than an individual. |

### Penalties Under Iowa Law for Manufacturing, Delivering, or Possessing with the Intent to Deliver a Controlled Substance, a Counterfeit Substance or a Simulated Controlled Substance

<table>
<thead>
<tr>
<th>General Offense Misdemeanor Classification</th>
<th>Special Class “B” Felony section 124.401(1)(a)</th>
<th>Special Class “B” Felony section 124.401(1)(b)</th>
<th>Special Class “C” Felony section 124.401(1)(c)</th>
<th>Special Class “D” Felony section 124.401(1)(d)</th>
<th>Aggravated Misdemeanor section 124.40(1)(d)</th>
<th>Special Class Serious section 124.401</th>
</tr>
</thead>
<tbody>
<tr>
<td>Penalty Substance</td>
<td>Not greater than 50 years and a fine of not greater than $1 mil</td>
<td>Not greater than 25 years and a fine of not less than $5,000 and not greater than $100,000</td>
<td>Not greater than 10 years and a fine of not less than $1,000 and not greater than $50,000</td>
<td>Not greater than 5 years and a fine of not less than $750,000 and not greater than $7,500</td>
<td>Not greater than 2 years or a fine of not greater than $5,000 or both</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>LSD</td>
<td>Greater than 10g</td>
<td>Not greater than 10g</td>
<td>Not greater than 40g but not greater than 200g</td>
<td>Not greater than 10g</td>
<td>Not greater than 20g</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>Cocaine Base “Crack”</td>
<td>Greater than 200g</td>
<td>Greater than 10g</td>
<td>Less than or equal to 40g</td>
<td>Less than or equal to 100g</td>
<td>Not greater than 20g</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>Cocaine</td>
<td>Greater than 500g</td>
<td>Greater than 100g but not greater than 500g</td>
<td>Less than or equal to 40g</td>
<td>Less than or equal to 100g</td>
<td>Not greater than 20g</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>PCP (Pure)</td>
<td>Greater than 100g</td>
<td>Greater than 10g but not greater than 100g</td>
<td>Less than or equal to 10g</td>
<td>Less than or equal to 100g</td>
<td>Not greater than 20g</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>PCP (Mixed)</td>
<td>Greater than 1kg</td>
<td>Greater than 100g but not greater than 1kg</td>
<td>Less than or equal to 100g</td>
<td>Less than or equal to 100g</td>
<td>Not greater than 20g</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>Heroin</td>
<td>Greater than 1kg</td>
<td>Greater than 100g but not greater than 1kg</td>
<td>Less than or equal to 100g</td>
<td>Less than or equal to 100g</td>
<td>Not greater than 20g</td>
<td>Not greater than 6 months or a fine of not greater than $10,000 or both</td>
</tr>
<tr>
<td>Marijuana</td>
<td>Greater than 1kg</td>
<td>Greater than 100g but not greater than 1kg</td>
<td>Greater than 50kg, but not greater than 100kg</td>
<td>Less than or equal to 100g</td>
<td>Less than or equal to ½ oz (not offered for sale)</td>
<td>Less than or equal to ½ oz (not offered for sale)</td>
</tr>
<tr>
<td>Methamphetamine</td>
<td>Greater than 5kg</td>
<td>Greater than 5g but not greater than 5kg</td>
<td>Less than or equal to 5g</td>
<td>Less than or equal to 5g</td>
<td>Not greater than 5g</td>
<td>Not greater than 5g</td>
</tr>
<tr>
<td>Salvia Divinorum</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
</tr>
<tr>
<td>Synthetic Cannabinoids</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
</tr>
<tr>
<td>Synthetic Cathinones</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
</tr>
<tr>
<td>Other Schedule I, II, and III Substances</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
</tr>
<tr>
<td>Schedule IV and V Substances</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
<td>Any amount</td>
</tr>
</tbody>
</table>
Special Class “B” Felony—§ 124.401(1)(a) are non-bailable offenses after conviction and while awaiting appeal. Iowa Code § 811.1(2). Note: must be a second or subsequent offense of § 124.401(1)(c) to qualify as non-bailable.

Note that the Iowa Supreme Court has determined that the minimum fines set out for violations of §124.401(1) may be suspended or deferred under chapter 907 of the Iowa Code. State v. Grey, 514 N.W.2d 78 (Iowa 1994).

Special Class Serious—§ 124.401(1) is the accommodation offense. It only includes delivery and possession with intent to deliver less than or equal to 1/2 ounce of marijuana, which was NOT offered for sale. Manufacturing marijuana is not included. An offender under this subsection is sentenced as if convicted of § 124.401(5) (possession of marijuana). Deferred judgments, deferred sentences, and suspended sentences are NOT available in § 124.401(1)(a) when the substance is methamphetamine. Iowa Code § 907.3(1), (2) & (3).

If first offense for amphetamine or methamphetamine, then sentence may be suspended and defendant ordered to drug court or community based corrections for 1 year or until maximum benefits. §124.401E

Examples of other Schedule I, II and III controlled substances include mescaline, morphine, fentanyl, hashish, hashish oil, methaqualone, Seconal, Nembutal. State v. Kaufman, 265 N.W.2d 610 (Iowa 1978).

Examples of Schedule IV and V controlled substances include phenobarbital, Tylenol with codeine, meprobamate, Valium and ephedrine.

**PENALTIES UNDER IOWA LAW FOR POSSESSION OF CONTROLLED SUBSTANCES**

§ 124.401(5) (Includes minimum imprisonment of 48 hours, which can be suspended)

Note: The reduced penalties for marijuana would appear to apply only if the present offense and all previous convictions were for marijuana, otherwise the penalties for the "other than marijuana" would apply. Convictions for violations of Chapters 124, 124SB, and 453B can be used to enhance second and subsequent offenses in the "other than marijuana" category.

<table>
<thead>
<tr>
<th></th>
<th>Marijuana</th>
<th>Other than Marijuana</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Offense</td>
<td>6 month, $1,000 fine</td>
<td>Serious Misdemeanor</td>
</tr>
<tr>
<td>Second Offense</td>
<td>Serious Misdemeanor</td>
<td>Aggravated Misdemeanor</td>
</tr>
<tr>
<td>Third or Greater Off</td>
<td>Aggravated Misdemeanor</td>
<td>Class “D” Felony</td>
</tr>
</tbody>
</table>

**AGGREGATION OF WEIGHTS** Iowa Code § 124.401(2)—If the same person commits 2 or more acts which are in violation of § 124.401(1) and the acts occur in approximately the same location or time period so that the acts can be attributed to a single scheme, plan or conspiracy, the acts may be considered a single violation and the weight of the controlled substances involved may be combined for purposes of charging the offender and enhancing the criminal penalties. This is done at the discretion of the prosecutor. State v. Robinson, 506 N.W.2d 769 (Iowa 1993).

**FIREARM AND OFFENSIVE WEAPON ENHANCEMENT** Iowa Code § 124.401(1)(e) and (f)—If in the immediate possession of a firearm while participating in a violation of § 124.401(1), the penalty shall be 2 times the term otherwise imposed or granted. If in the immediate possession or control of an offensive weapon while participating in a violation of § 124.401(1), the penalty shall be 3 times the term imposed by law. A judgment or sentence under the firearm or offensive weapon enhancement cannot be deferred or suspended. State v. Goodson, 503 N.W.2d 395 (Iowa 1993).

**SCHOOL OR PUBLIC RECREATION ZONE ENHANCEMENT** Iowa Code § 124.401A and § 124.401B—If convicted of distributing or possessing with the intent to distribute a Schedule I, II, or III controlled substance (includes both a counterfeit and a simulated controlled substance) to a person greater than or equal to 18 years, and the offense is within 1000 feet of a public or private elementary or secondary school, public park, public swimming pool, public recreation center, or on a marked school bus, then the offender may be sentenced to an additional term of 5 years (§ 124.401A). If convicted of possessing a Schedule I, II, or III controlled substance (includes a simulated controlled substance, but the "counterfeit substance" language was omitted from the statute) and the offense is within 1000
feet of a public or private elementary or secondary school, public park, public swimming pool, public recreation
center, or on a marked school bus, then the offender may be sentenced to an additional penalty of 100 hours of
community service work for a public agency or a nonprofit charitable organization (§ 124.401B).

**MANUFACTURING METHAMPHETAMINE IN PRESENCE OF A MINOR** Iowa Code § 124.401C—If someone greater than
or equal to 18 years manufactures methamphetamine 1) in the physical presence of a minor; 2) at the residence of a
minor; 3) in a building where a minor might reasonably be present; 4) in a public accommodation (hotel, motel,
etc.); or 5) in a multi-unit dwelling (apartment, condo, duplex, etc.), they shall be sentenced to an additional 5 years
imprisonment.

**MANUFACTURING OR DELIVERY OF AMPHETAMINE OR METHAMPHETAMINE TO A MINOR** Iowa Code § 124.401D—If
someone greater than or equal to 18 years delivers, possesses with the intent to deliver, conspires to deliver or possess
with intent to deliver, or conspires to manufacture methamphetamine for delivery to someone < 18 years: 1st offense =
99 years; 2nd or subsequent offense = Class "A" felony (life imprisonment). § 902.9(1)(a). If 1st offense, then not eligible
for parole until a minimum of 10 years served. § 902.8A.

**TAMPERING WITH, POSSESSING OR TRANSPORTING ANHYDROUS AMMONIA** Iowa Code § 124.401F—It is a serious
misdemeanor to tamper with anhydrous ammonia equipment, or to possess or transport anhydrous ammonia in a
container not approved by the secretary of agriculture. A civil penalty of not more than $1500 may also be imposed.

**SECOND OR SUBSEQUENT OFFENSES** Iowa Code § 124.411(1)—If previously convicted of any state or federal drug
statute, and subsequently convicted under Chapter 124, that person may be imprisoned for a period not to exceed 3
times the term otherwise authorized, or that person may be fined not more than 3 times the amount otherwise
authorized, or both. The enhancement may be less than the triple amount and it also multiplies any other
enhancements (such as the firearm enhancement) that may be imposed. State v. Rodgers, 560 N.W.2d 585 (Iowa 1997).
Does not apply to violations of § 124.401(5).

**MANDATORY MINIMUM SENTENCE** Iowa Code § 124.413 (in reality a limitation on eligibility for parole and work
release)—A person sentenced pursuant to § 124.401(1)(a), (b), (e) or (f), shall not be eligible for parole or work release
until the person has served a minimum period of confinement of one-third of the maximum indeterminate sentence
prescribed by law. This provision does not apply to marijuana, Schedule IV or V controlled substances under §
124.401(1)(d). If this is a first offense under § 124.413, the court may, at its discretion, sentence the person to a term
less than provided for by statute if mitigating circumstances exist and those circumstances are stated specifically on the
record. (See § 901.10.) Probation is still a possibility. State v. Farley, 351 N.W.2d 537 (Iowa 1989); State v. Draper, 457
N.W.2d 600 (Iowa 1990); Kinnersley v. State, 494 N.W.2d 698 (Iowa 1993). If the conviction is under § 124.401(1) (b) or
c), the court may further lower the minimum eligibility for parole or work release from one-half of the minimum 1/3 to
the full 1/3 minimum to serve of the maximum sentence. Iowa Code 124.413(3).

**PERSONS SEEKING MEDICAL ASSISTANCE** Iowa Code §124.418. Provides protection for use of information derived from
report by person’s good faith reporting drug overdose to seek medical attention for another subject to conditions and
not applicable to deliver charges unless delivery to victim was sharing of drugs without profit.

**RESTRICTION ON THE REDUCTION OF A MANDATORY MINIMUM SENTENCE** Iowa Code § 901.10(2)—A person
convicted of an amphetamine or a methamphetamine offense under § 124.401(1)(a) or (b), (i.e., greater than 5
grams), is not eligible for a reduction of the mandatory minimum period of confinement imposed pursuant to §
124.413, unless the person pleads guilty, and then, the mandatory minimum may only be reduced by a maximum
of one-third. In addition, if the defendant cooperates with the prosecution of others AND the prosecutor
recommends it, the court may reduce the remaining mandatory minimum sentence by up to one-half. If the
violation is for § 124.401D, the same applies, but there is apparently no "one half" limit on reduction if the
prosecutor requests further reduction.

**RECONSIDERATION OF FELONY Sentence** Iowa Code § 902.4—The District Court retains jurisdiction for a period of
ninety (90) days to reconsider a felon's sentence (other than a Class A felony or for which a mandatory minimum is
imposed). The Court shall not disclose its decision to reconsider or not to reconsider until the date reconsideration
is ordered, or the 90 day period for reconsideration is past. If an individual is sentenced for a violation of § 124.401 and § 124.413, he would not be eligible for reconsideration. *State Canas, 571 N.W.2d 20 (Iowa 1997).* However, if it is a first offense and the mandatory minimum is not imposed (see above), then the Court may reconsider.

**REOPENING OF 99 YEAR SENTENCE** Iowa Code § 901.5A--The Court may reopen a 99 year sentence if the prosecutor requests it and the Court finds that the defendant cooperated in the prosecution of others. Any reduction in sentence is based on § 901.10(3). Reopening of the sentence does NOT toll or stay any other proceedings or time deadlines.

**COMMITMENT FOR TREATMENT** Iowa Code § 124.409--When someone is charged under §124.401 and they consent thereto, or upon a conviction of §124.401, the Court may find that someone is addicted to, dependent upon, or a chronic abuser of controlled substances, and the Court may order commitment for treatment and rehabilitation. If successful at rehabilitation, the Court may remit all or part of the sentence and place the individual on probation.

**POSSESSION OF CERTAIN SUBSTANCES WITH INTENT TO MANUFACTURE** Iowa Code § 124.401(4)--It is a Class "D" felony to possess the following with the intent to manufacture a controlled substance: ephedrine, pseudoephedrine, ethyl ether, anhydrous ammonia, red phosphorous, lithium, iodine, thionyl chloride, chloroform, palladium, perchloric acid, tetrahydrofuran, ammonium chloride and magnesium sulfate.

**POSSESSION OF A CONTROLLED SUBSTANCE** Iowa Code § 124.401(5)--A first offense conviction for possession of any controlled substance (except marijuana) is a serious misdemeanor with a fine of at least $250, but not more than $1,500; in addition, the court may order imprisonment up to one year. Maximum penalty for a first offense conviction for possession of marijuana is imprisonment for 6 months and/or a $1,000 fine. All or part of the sentence may be suspended and the person placed on probation, with conditions that may include participation in a drug treatment, rehabilitation or education program. If first offense, sentence may be deferred. (See § 124.409.) For second and subsequent offenses, see chart on previous page. Aggravated misdemeanors are punishable by a fine of at least $500, but not more than $5,000; in addition, the court may order imprisonment up to two years. A Class "D" Felony is punishable by an indeterminate term of imprisonment of not more than 5 years, and in addition, is punishable by a fine of at least $500, but not more than $7,500.

**DRUG PARAPHERNALIA** Iowa Code § 124.414--It is a simple misdemeanor for any person to knowingly or intentionally manufacture, deliver, sell, or possess drug paraphernalia. Drug paraphernalia is defined as all equipment, products, or materials of any kind used or attempted to be used in combination with a controlled substance, to knowingly and intentionally and primarily:

1. manufacture a controlled substance;
2. inject, ingest, inhale, or otherwise introduce into the human body a controlled substance;
3. test the strength, effectiveness, or purity of a controlled substance;
4. enhance the effect of a controlled substance. There is an exception for items used with lawful controlled substances and hypodermic needles or syringes used for a lawful purpose.

**DISTRIBUTION TO MINORS** Iowa Code § 124.406

1. If someone greater than or equal to 18 years distributes or possesses with the intent to distribute a Schedule I or II controlled substance to someone less than 18 years, the offense is a Class "B" Felony and the person shall serve a minimum 5 years. If it is a counterfeit or a simulated controlled substance, then no minimum 5 years. However, if the offense occurs within a school or a public recreation zone, and it is a controlled substance (but not a counterfeit or simulated controlled substance) then the person shall serve a minimum 10 years if it is a controlled substance.
2. If someone greater than or equal to 18 years distributes or possesses with the intent to distribute a Schedule III controlled substance (includes a counterfeit or a simulated controlled substance) to someone less than 18 years and there is greater than or equal to 3 years difference, the offense is a Class "C" Felony.
3. If someone greater than or equal to 18 years distributes a Schedule IV or V controlled substance (includes a counterfeit or a simulated controlled substance) to someone less than 18 years and there is greater than or equal to 3 years difference, the offense is an Aggravated Misdemeanor.
4. If someone delivers a controlled substance to another in order to act with, enter into a common scheme or design with, conspire with, or recruit that other person to deliver any Schedule I, II, III, IV, or V controlled substance to someone less than 18 years, the offense is a Class "D" Felony.

5. A court sentencing a person for the first time under § 124.406 may, at its discretion, sentence the person to a term less than provided for by statute if mitigating circumstances exist and those circumstances are stated specifically on the record. (See § 901.10.)

RECRUITMENT OF MINORS Iowa Code § 124.406A—If someone greater than or equal to 18 years conspires with or recruits someone less than 18 years to deliver or manufacture a Schedule I through IV controlled substance, the offense is a Class "C" Felony.

GATHERINGS WHERE CONTROLLED SUBSTANCES UNLAWFULLY USED Iowa Code § 124.407—It is unlawful for any person to sponsor, promote or aid, or assist in a meeting, gathering, or assemblage with the knowledge or intent that a controlled substance be distributed, used or possessed there. If it is anything other than marijuana, it is a Class "D" Felony. If it is marijuana, it is a Serious Misdemeanor. Injunctions may also be issued.

DATE RAPE DRUG PENALTIES Iowa Code § 709.4(3)—It is Sex Abuse in the Third Degree (a Class "C" Felony) when an individual performs a sex act on a person who is under the influence of a controlled substance, including flunitrazepam (Rohypnol), and 1) the controlled substance prevents the victim from consenting, and 2) the accused knows or should reasonably know that the victim is under the influence of the controlled substance.

GAMMA-HYDROXYBUTYRATE (GHB) Iowa Code § 126.27—Unless covered by a legitimate prescription, it is unlawful to possess gamma-hydroxybutyrate (an Aggravated Misdemeanor). Furthermore, it is an Aggravated Misdemeanor to distribute or possess with the intent to distribute gamma-hydroxybutyrate when it is intended to promote its unlawful use, or it is known that the other will use it for unlawful purposes.

DENIAL OF FEDERAL AND STATE BENEFITS Iowa Code § 901.5(11)—The Court shall consider 21 U.S.C.A. § 862 (see below), and may order the denial of federal benefits, such as school loans, grants, contracts, professional or commercial licenses. Does not include retirement, welfare, Social Security, health, disability, veterans’ benefits, public housing, or similar benefits. For any violation of Chapter 124, the Court shall consider the denial of state benefits and may order their denial comparable to the federal benefits. Iowa Code § 901.5(12).

<table>
<thead>
<tr>
<th>DENIAL OF FEDERAL BENEFITS TO DRUG TRAFFICKERS AND POSSESSORS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Drug Traffickers</strong></td>
</tr>
<tr>
<td>First Offense</td>
</tr>
<tr>
<td>Second Offense</td>
</tr>
<tr>
<td>Third or Greater Offense</td>
</tr>
</tbody>
</table>

NOTE: The period of ineligibility referred to above may be suspended if the individual has completed a supervised drug rehabilitation program or otherwise has been rehabilitated. These penalties do not apply to any individual who cooperates or testifies for the government.
CONTROLLED SUBSTANCE TAX STAMP Iowa Code Chapter 453B--If certain minimum levels of various controlled substances are possessed, then a tax is due according to the schedule below. If the tax is not paid when first due, there is an immediate 100% penalty also assessed. In addition, it is a Class “D” Felony, punishable by an indeterminate term of imprisonment of not more than 5 years, and in addition, punishable by a fine of at least $500, but not more than $7,500, for failure to properly affix the tax stamp to the controlled substance.

<table>
<thead>
<tr>
<th>Taxable Substance</th>
<th>Unprocessed Marijuana Plants</th>
<th>Processed Marijuana</th>
<th>Other than Marijuana Sold by Weight</th>
<th>Other than Marijuana Sold by Dosage Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Triggering Amount</td>
<td>1 plant</td>
<td>42 ½ grams</td>
<td>7 grams</td>
<td>10 dosage units</td>
</tr>
<tr>
<td>Tax Rate</td>
<td>$750 per plant</td>
<td>$5 per gram or portion thereof</td>
<td>$250 per gram or portion thereof</td>
<td>$400 per 10 units or portion thereof</td>
</tr>
</tbody>
</table>