
Iowa State University Department of Public Safety



Directive: 42.7

SUBJECT: DOCUMENTING LARGE POPULATION EVENTS

EFFECTIVE DATE: 09/01/2018

REVISED DATE:

REVIEWED DATE: 12/17/19

02/15/21

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42.7.1 DOCUMENTING LARGE POPULATION EVENTS

POLICY:

The University is a forum for the vigorous exchange of ideas as envisioned and protected by the U.S. Constitution. The Iowa State University Department of Public Safety recognizes that the rights of all persons are to be protected. Police agencies may photograph mass population events, within the scope of the law, to document law enforcement actions, to offer deterrence to illegal activity, for training purposes, and to record evidence of legal violations.

DEFINITIONS:

“Photographing” and “photographs” refer to any type of video imaging.

PROCEDURE:

42.7.1 DOCUMENTING LARGE POPULATION EVENTS

The following shall govern the photographing of mass population events:

- A. Mass population events are to be photographed for the following:
 1. To protect persons involved in or present during an event;
 2. To protect the University, its property and legitimate functions;
 3. To provide evidence to aid in the apprehension and prosecution of those suspected who violate the law;
 4. Training;
 5. Document actions of the police.
- B. Photographs or other image recordings shall be filed by case number and identified by the particular event.
- C. The Chief of Police or designee, in accordance with Department directives and the State of Iowa Open Records Law, shall be responsible for determining whether to release photographs or other image recordings of mass population events.
- D. Recordings received as evidence will be stored according to evidentiary procedure.
- E. Photographic records will be retained in accordance with Department directives and Iowa statutes. Photographic records that are not held as evidence or other Departmental needs should be destroyed after 180 days.
- F. The person or persons responsible for photographing an event shall, upon request, present Department identification.