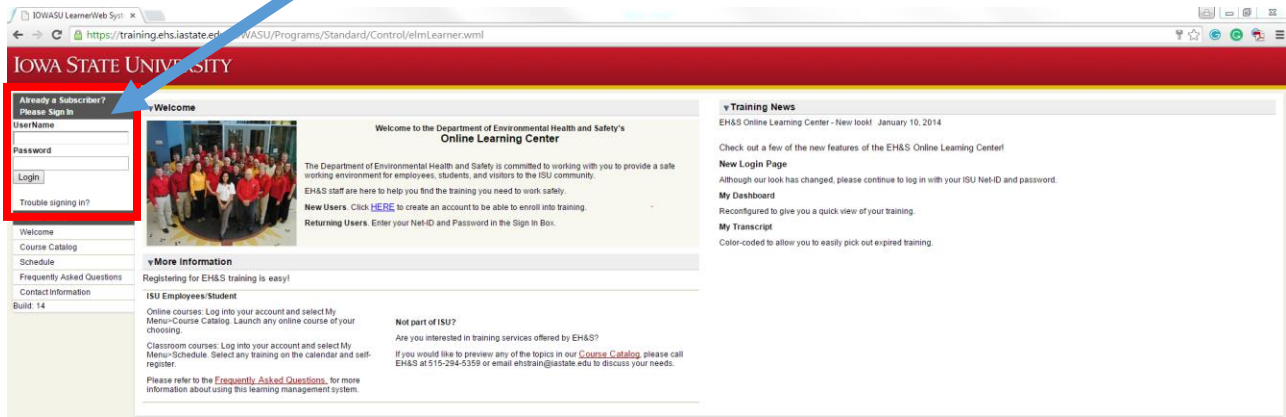
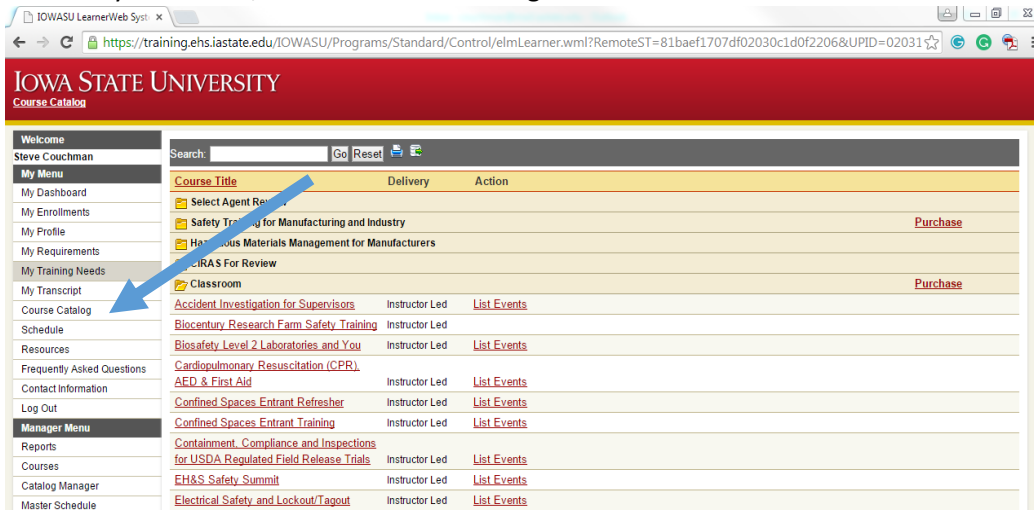


# Accessing University Legal Clery Act Training

1. Access <https://training.ehs.iastate.edu/IOWASU/Programs/Standard/Control/elmLearner.wml>
2. Enter your User Name and Password, then click Login. Your User Name is your ISU email address **without** the @iastate.edu, and your password is the same as your Net-ID password.

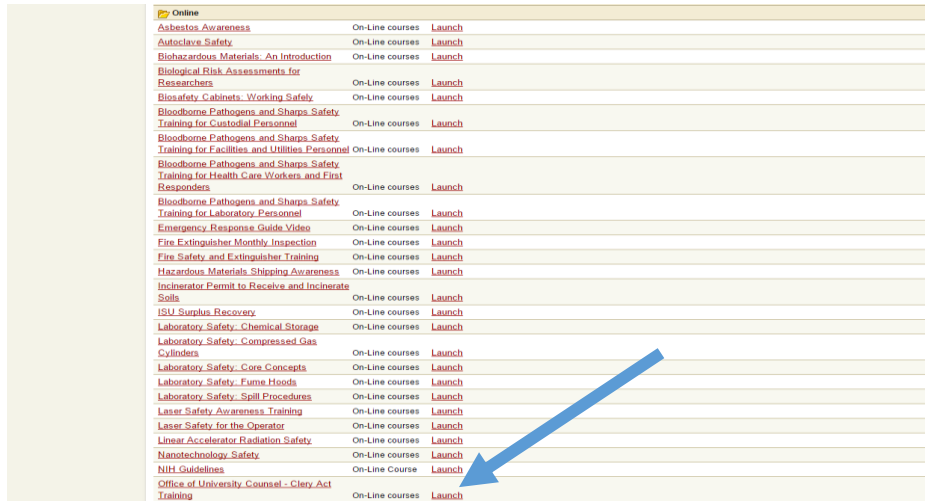


3. In the My Menu link, click on Course Catalog



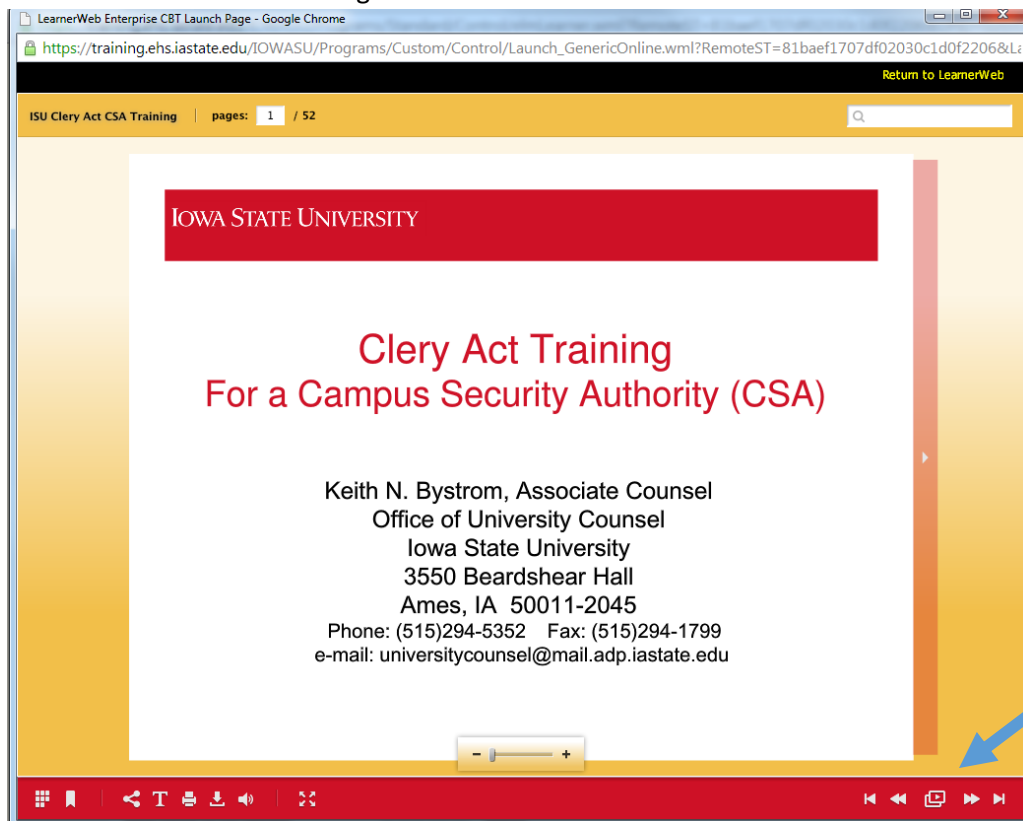
## Accessing University Legal Clery Act Training

4. Scroll down the page, and locate the Online Catalog, within the catalog choose the course “Office of University Counsel – Clery Act Training.”



Course Name	On-Line courses	Launch
Asbestos Awareness	On-Line courses	Launch
Autoclave Safety	On-Line courses	Launch
Biohazardous Materials - An Introduction	On-Line courses	Launch
Biological Risk Assessments for Researchers	On-Line courses	Launch
Biosafety Cabinets - Working Safely	On-Line courses	Launch
Bloodborne Pathogens and Sharps Safety Training for Custodial Personnel	On-Line courses	Launch
Bloodborne Pathogens and Sharps Safety Training for Facilities and Utilities Personnel	On-Line courses	Launch
Bloodborne Pathogens and Sharps Safety Training for Health Care Workers and First Responders	On-Line courses	Launch
Bloodborne Pathogens and Sharps Safety Training for Laboratory Personnel	On-Line courses	Launch
Emergency Response Guide Video	On-Line courses	Launch
Fire Extinguisher Monthly Inspection	On-Line courses	Launch
Fire Safety and Extinguisher Training	On-Line courses	Launch
Hazardous Materials Shipping Awareness	On-Line courses	Launch
Incinerator Permit to Receive and Incinerate Soils	On-Line courses	Launch
ISU Surplus Recovery	On-Line courses	Launch
Laboratory Safety - Chemical Storage	On-Line courses	Launch
Laboratory Safety - Compressed Gas Cylinders	On-Line courses	Launch
Laboratory Safety - Core Concepts	On-Line courses	Launch
Laboratory Safety - Fume Hoods	On-Line courses	Launch
Laboratory Safety - Spill Procedures	On-Line courses	Launch
Laser Safety Awareness Training	On-Line courses	Launch
Laser Safety for the Operator	On-Line courses	Launch
Linear Accelerator Radiation Safety	On-Line courses	Launch
Nanotechnology Safety	On-Line courses	Launch
NIH Guidelines	On-Line courses	Launch
Office of University Counsel - Clery Act Training	On-Line courses	Launch

5. Click the Launch button to start the course. As a reminder, your computer must **allow** pop-ups from the following websites for the course to open:
  - [www.ehs.iastate.edu](http://www.ehs.iastate.edu) and [training.ehs.iastate.edu](http://training.ehs.iastate.edu)
6. The course will launch in a pop-up window. Use the arrows at the bottom of the screen, or click on the slide to advance through the course.



LearnerWeb Enterprise CBT Launch Page - Google Chrome

[https://training.ehs.iastate.edu/IOWASU/Programs/Custom/Control/Launch\\_GenericOnline.wml?RemoteST=81baef1707df02030c1d0f2206&L...](https://training.ehs.iastate.edu/IOWASU/Programs/Custom/Control/Launch_GenericOnline.wml?RemoteST=81baef1707df02030c1d0f2206&L...)

Return to LearnerWeb

ISU Clery Act CSA Training | pages: 1 / 52

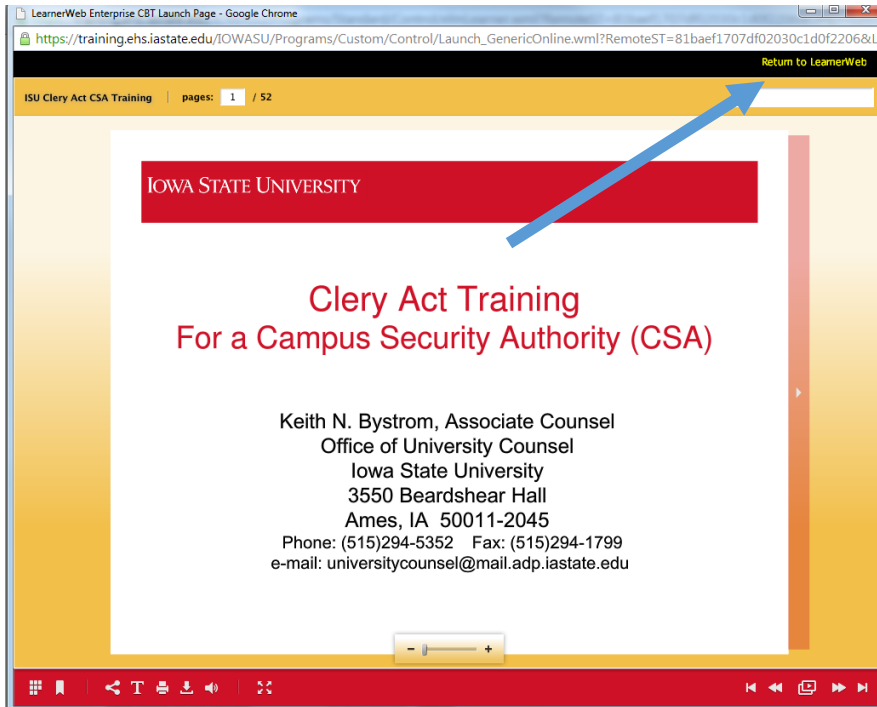
IOWA STATE UNIVERSITY

### Clery Act Training For a Campus Security Authority (CSA)

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## Accessing University Legal Clery Act Training

- When finished viewing the slides, click on “Return to LearnerWeb” in the upper right hand corner of the slide. DO NOT exit the window by clicking on the Red X in the corner, the training will not record.

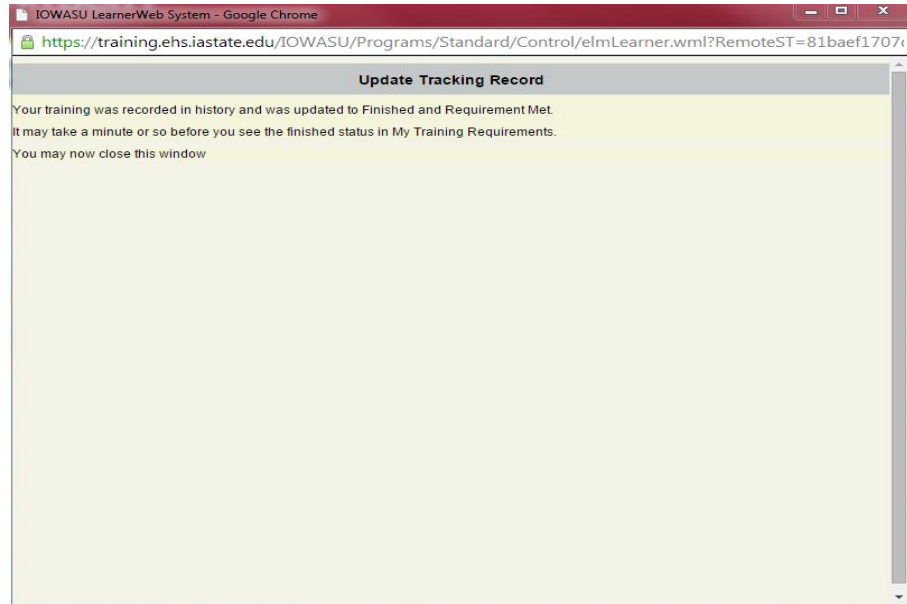


- The window will close, and this window opens – choose “Yes” or No” and click “Submit.

A screenshot of a web browser displaying a "User Sign-Off" form for the Clery Act Training. The form is titled "User Sign-Off for Office of University Counsel - Clery Act Training" and includes a yellow warning banner that reads: "This course requires that you enter confirmation to indicate that training is complete. Please enter your confirmation now. If you do not enter confirmation now, you will be able to do so later from 'My Enrollments' or your 'To-Do List'." The form contains a radio button selection for "Are you recording the training as finished:" with "Yes" selected. Below this is a "Completion Date" field with the value "02/03/2015" and a calendar icon. There is also a "Comments" text area. At the bottom of the form are "Submit" and "Reset" buttons.

## Accessing University Legal Clerly Act Training

- If you are finished with the training, select “Yes”, then click the “Submit” button. and you will be taken to this window. In this window, just close the window and you will return to LearnerWeb.



- If you are not finished with the training, select “No”, then click the “Submit” button. You will be taken to this window. You can close the window and return to LearnerWeb. Your course will show an “In Progress” status. You will need to access the course again through the online catalog, and click “Launch” to start viewing the course again.

