Accessing University Legal Clery Act Training

1. Access https://training.ehs.iastate.edu/IOWASU/Programs/Standard/Control(elmLearner.wml

2. Enter your User Name and Password, then click Login. Your User Name is your ISU email address without the @iastate.edu, and your password is the same as your Net-ID password.

3. In the My Menu link, click on Course Catalog
4. Scroll down the page, and locate the Online Catalog, within the catalog choose the course “Office of University Counsel – Clery Act Training.”

5. Click the Launch button to start the course. As a reminder, your computer must allow pop-ups from the following websites for the course to open:

   • www.ehs.iastate.edu and training.ehs.iastate.edu

6. The course will launch in a pop-up window. Use the arrows at the bottom of the screen, or click on the slide to advance through the course.
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7. When finished viewing the slides, click on “Return to LearnerWeb” in the upper right hand corner of the slide. DO NOT exit the window by clicking on the Red X in the corner, the training will not record.

8. The window will close, and this window opens – choose “Yes” or No” and click “Submit.
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- If you are finished with the training, select “Yes”, then click the “Submit” button. 
  and you will be taken to this window. In this window, just close the window and 
  you will return to LearnerWeb.

- If you are not finished with the training, select “No”, then click the “Submit 
  button. You will be taken to this window. You can close the window and return 
  to LearnerWeb. Your course will show an “In Progress” status. You will need to 
  access the course again through the online catalog, and click “Launch” to start 
  viewing the course again.